



STRATEGIC PLAN 2014 - 2019

Division of Alternative Education –
ACCESS



Introduction to the Division

To provide students throughout Orange County who are referred by school districts, probation, or social services with high quality education, interventions, support services and program options in alternative settings. Students who participate in ACCESS programs may have social/behavioral problems, mental health challenges, probation or dependent status, placement in group homes, and/or have had issues with homelessness. ACCESS also provides programs for referred students who are motivated and feel that traditional schools do not meet their academic goals or may prefer a home schooling option.

Divisional Mission

The ACCESS divisional mission is to provide a continuum of services for agency partners and school districts and to serve all students in our alternative settings to be college and career ready.

Vision

ACCESS students will be college and career ready by acquiring 21st Century Skills to become contributing members of their community.

Divisional Situation Analysis

Strengths

ACCESS provides comprehensive educational services, interventions and programs

- Individualized, targeted and differentiated instruction
- Standards-based curriculum and assessment
- WASC accredited
- Multiple instructional learning environments
(Credit recovery, on-line classes, blended learning, outreach, and re-entry, etc.)
- Opportunity for A-G and NCAA approved curriculum

ACCESS provides exceptional Customer Service

- Effective relationships with our partners and districts through collaboration and communication
- Collaboration, engagement and involvement with school districts, parents, families and caregivers

ACCESS is committed to providing high quality educational services that encompasses Whole Student Focus Approach and Support Services

- Connect students and families to program options and services
- Title I Services
- Special Education Services
- Safe Schools Services
- Tutoring Services
- Transition Services

- Mental Health Services
- Parenting Support Services
- Graduation ceremonies
- GED Referrals
- Provide collaboration with districts

Areas for Improvement

- Expand Technology (on-line opportunities, connectivity, instructional access)
- Renew and create marketing strategies for ACCESS using data to better inform partners and districts of continuum of services, truancy reduction, and dropout recovery
- Increased consistency of instruction through more cohesive curriculum aligned with the Common Core State Standards
- Increase collaboration and efficiency in the distribution of resources and services
- Expand A-G course opportunities
- Enhance parental, family and caregiver linkages to school and community resources

Threats

- Challenges with on-going funding including the recent Local Control Funding Formula (LCFF)
- Decreasing enrollment
- Continued ability to provide the depth of services and adequate staff necessary to ensure student success
- Duplication of OCDE programs by outside entities

Opportunities

- Expand Career Readiness/Technical Educational Programs
- Increase educational opportunities for 19+ year old students
- Enhance and expand vocational and academic opportunities for re-entry of previously incarcerated youth (juvenile and young adult)
- Strengthen and Increase Relationships with Collaborative Partners (i.e. Districts, Probation, Juvenile Justice Commission, and Social Services)
- Develop new partnerships and strengthen existing ones
- Offer contracted services for local school districts
- Increase Community collaboration
- Increase Technology
- Incorporate and expand technology into classroom
- Increase access to the delivery system to provide students with individual devices to enhance their skills (i.e. tablets)
- Explore the development of additional educational programs such as a Charter School
- Reduce dropout/re-entry of young adults
- Expand Homeschool programs and increase online services
- Increase interventions and life skills for students, families and caregivers
- Increase grant funding

Division Strategic Priorities

1. ACCESS will prioritize efforts that assure the effective implementation of the Common Core State Standards so that students acquire 21st Century Competencies.
2. ACCESS teachers and administrators will receive support and training necessary for successful Common Core State Standard implementation.
3. ACCESS will prioritize efforts to expand opportunities for students needing support and interventions during enrollment and preparing for transitions.
4. ACCESS will enhance and expand learning opportunities through effective use of technology.
5. ACCESS will continue to create and renew partnerships that offer programs to support the development of students.
6. ACCESS will sustain and expand programs and services.

Division Goals meet the Division Organizational Priorities

Goal 1 - Students will demonstrate 21st century skills.

Meets Priority 1 in OCDE Strategic Plan

Measures

Improved academic achievement will be demonstrated through

- Teacher developed formative assessment tools
- Summative assessment data from Smarter Balance tests
- Teacher evaluated student work samples and products
- Administrator classroom observations of Common Core State Standards implementation
- Student self-assessment of 21st century skills
- Student usage of technology

Goal 2 - Instructional strategies will incorporate 21st century skills through the implementation of Common Core State Standards.

Meets Priority 2 in OCDE Strategic Plan

Measures

Demonstration of State Standards will be measured by

- Teacher evaluations
- Administrator review of lesson plans and assignment sheets
- Teacher self-assessment
- Administrator classroom observation
- Teacher usage of technology for instruction

Goal 3 - Teachers, administrators, and support staff will receive professional development to implement Common Core State Standards to ensure that all students acquire 21st century skills and be college and career ready.

Meets Priority 2 in OCDE Strategic Plan

Measures

- Participation rate of staff, administration, and support staff in professional development for Common Core State Standards and 21st century skills
- Number of professional development trainings aligned with Common Core State Standards
- Demonstration of teacher's utilizing Common Core strategies in the classroom through administrator observation

Goal 4 - Develop new and expand current intervention and support services to address the critical needs of ACCESS students.

Meets Priority 6 and Priority 8 in OCDE Strategic Plan

Measures

Through the development of early identification strategies, screening, and risk assessment tools, students will receive the supports and services needed to reach their academic goals.

These support and services will be measured by:

- Student/parent/partner needs assessments
- Number of intervention and support services
- Number of grants funded to expand or develop needed supports and services
- Allocation of funds aligned to intervention and support services
- Number of students participating in intervention and support services

Goal 5 - Expand learning opportunities by increasing connectivity, infrastructure and effective integration of technology into instruction.

Meets Priority 4 in OCDE Strategic Plan

Measures

Expansion of learning opportunities through the integration of technology will be measured by the following:

- Administrator observation of teachers effectively integrating technology into instruction
- Expansion and streamlining of bandwidth, hardware and software capacity annually
- Percentage of staff participating in technology related professional development

Goal 6 - ACCESS will identify/develop/renew partnerships in an effort to maximize resources to support students.

Meets Priority 5 in OCDE Strategic Plan

Measures

Community partner communication and collaboration to maximize and leverage the resources to support students will be measured by the following:

- Number of agreements developed that provide support services for students
- Increase in the number of agreements that provide ACCESS with in-kind services, funding and/or additional resources
- Increase in the streamlining of services to students and a decrease in the duplication of services.

Goal 7 - Explore the feasibility of charter school opportunities including a demographic study of existing charter school programs throughout Orange County.

Meets Priority 5 in OCDE Strategic Plan

Measures

- Identify possible partnerships beyond K-12
- Fiscal soundness
- Number and type of targeted student populations

Additional Measures related to divisional goals

- Increased student outcomes through Teacher formative assessment tools
- Increase in academic achievement through summative assessment data from Smarter Balance tests
- Increase in academic achievement demonstrated through teacher evaluated student work samples and products
- Administrator classroom observations assessing implementation of Common Core State Standards
- Student self-assessment showing increase and mastery of 21st century skills
- Increase of student usage of technology in classrooms
- Teacher evaluations reflecting student engagement and learning
- Administrator review of lesson plans and assignment sheets demonstrating implementation of Common Core State Standards and an increase in the use of technology
- Teacher self-assessment that assesses knowledge and mastery of Common Core Standards and use of technology in the classroom
- Administrator classroom observation demonstrating implementation of Common Core State Standards and an increase in the use of technology
- Teacher usage of technology for instruction
- Participation rate of staff, administration, and support staff in professional development for Common Core State Standards and 21st century skills
- Increase in the number of professional development trainings aligned with Common Core State Standards
- Student/parent/partner needs assessments demonstrate student engagement and learning
- Coordination and increasing the number and type of intervention and support services students receive
- Increase in the number of grants funded for needed programs and services
- Funds are all to be aligned to intervention and support services developed to help students achieve educational outcomes

- What is the number of students participating in intervention and support services currently and develop or track increases/decreases
- Administrator observation of teachers effectively integrating technology into instruction
- Expansion and streamlining of bandwidth, hardware and software capacity prior to implementing plan and monitor
- Track the percentage of staff participating in technology related professional development
- Track the number of agreements developed that provide support services for students
- Increase in the number agreements that provide ACCESS with in-kind services, funding, and/or additional resources (Need existing # of agreements)
- Increased collaboration with community partnerships k-12 and beyond
- Development of a budget that demonstrates Fiscal soundness
- Targeted student populations documented and academic growth demonstrated for those students

Implementation Plan

- On January 8, 2014, Division Strategic Plan introduced to all ACCESS staff
- ACCESS will provide additional engagement opportunities for managers, supervisors and staff to discuss the vision and goals embedded in the strategic plan
- Provide professional development opportunities tied to the Division Strategic Plan
- Align the Division Strategic Plan with Local Control Accountability Plan (LCAP)
- ACCESS will review and revise the Division Strategic Plan accordingly

Division of Alternative Education (ACCESS) Action Plan

To accompany OCDE Strategic Plan

Responsible Party(ies):

Date of Plan (and updates):

Goal #1: Students will Demonstrate 21st Century Skills.

Initiative/Objective:

Measures of progress/achievement:

#	Action	Participants	Costs (if any)	Start Date	Proposed Completion Date	Status as of date (Not begun, In progress, Complete)
1	Update Technology Infrastructure/Broadband	IT		January 2014	June 2015	In Progress
2	Assess and if needed increase the Broadband at Sites	IT		July 2013	June 2015	In Progress
3	Provide professional development and training for Smarter Balance Assessment	Directors Leadership Team	% of staff salary Stipend for Liaison Prof Dev Cost	October 2013	June 2014	In Progress
4	Provide Educational Technology classes and training for staff and students	Leadership Team Teachers Students	Software PD360 Prof Dev Cost	July 2013	On going	In Progress
5	Develop a classroom observation tool to assess 21 st Century skills implementation and provide training on the use of the tool	Teachers Principals/Program Administrators Assessment Team	Staff time Sub cost	September 2014	December 2014	Not Begun
6	Training on 21 st Century Skill Tool	Teachers Principals/Program Administrators Assessment Team	Staff time Sub cost Printing	January 2015	August 2015	Not Begun

Evidence of Progress:

Division of Alternative Education (ACCESS) Action Plan
To accompany OCDE Strategic Plan

Responsible Party(ies):

Date of Plan (and updates): September 2013 – June 2014

Goal # 2: Instructional Strategies will incorporate 21st Century Skills through the implementation of Common Core.

Initiative/Objective:

Measures of progress/achievement:

#	Action	Participants	Costs (if any)	Start Date	Proposed Completion Date	Status as of date... (Not begun, In progress, Complete)
1	Train Administrative Staff on the Common Core State Standards implementation	Assessment Office Directors Principals	% of staff salary Printing	December 2013	June 2016	In Progress
2	Training Certificated Classroom Staff on Common Core State Standards implementation	Principals Directors Teachers	% of staff salary Sub cost Printing Vendor costs	October 2013	June 2016 On going	In Progress
3	Develop an observation tool for administrator use to assess Common Core implementation	Principals Program Administrators	Staff time to develop tool	July 2014	September 2014	Not Begun
4	Hire two Educational Technology program support assistants to provide training and support on the classroom implementation of the various web-based online software, for example, PD 360, World Book online, Smart Science, Rosetta Stone, Edmodo, Pearson online and Defined Learning	AU Staff Administration Ed Tech Program support assistants	\$120,000.00	July 2014		Not Begun

Evidence of Progress:

Division of Alternative Education (ACCESS) Action Plan

To accompany OCDE Strategic Plan

Responsible Party(ies):

Date of Plan (and updates): September 2013 – June 2014

Goal # 3: Teachers, administrators, and support staff will receive professional development to implement Common Core State Standards to ensure that all students acquire 21st century skills and be college and career ready.

Initiative/Objective:

Measures of progress/achievement:

#	Action	Participants	Costs (if any)	Start Date	Proposed Completion Date	Status as of date... (Not begun, In progress, Complete)
1	Professional Development on foundational understanding of Common Core	AU Staff Administration	% of staff time Sub costs Printing	November 2013	June 2014	In Progress
2	Professional Development on implementing professional strategies of Common Core	AU Staff Administration	% of staff time Sub costs Printing	January 2014	June 2014	In Progress
3	Develop an observation tool for administrator use to assess Common Core implementation	AU Staff Administration	% of staff time Sub costs Printing	July 2014	September 2014	Not Begun
4	Hire two Educational Technology program support assistants to provide training and support on the classroom implementation of the various web-based online software, for example, PD 360, World Book online, Smart Science, Rosetta Stone, Edmodo, Pearson online and Defined Learning	AU Staff Administration Ed Tech Program support assistants	\$120,000.00	July 2014		Not Begun

Evidence of Progress:

Division of Alternative Education (ACCESS) Action Plan

To accompany OCDE Strategic Plan

Responsible Party(ies):

Date of Plan (and updates): September 2013 – June 2014

Goal # 4: Develop new and expand current intervention and support services to address the critical needs of ACCESS students.

Initiative/Objective:

Measures of progress/achievement:

#	Action	Participants	Costs (if any)	Start Date	Proposed Completion Date	Status as of date... (Not begun, In progress, Complete)
1	Conduct needs assessment with staff, parents, and students regarding needed support services	Staff Parents Students	Printing Staff time Refreshments	March 2014	June 2014	In Progress
2	Modify and redefine intervention services based upon needs assessment	Staff Teachers Support Staff Administration	Undecided services, related costs outsourced support, vendor product, etc.	January 2015	December 2015	Not Begun
3	Increase parent participation and involvement					

Evidence of Progress:

Division of Alternative Education (ACCESS) Action Plan
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Responsible Party(ies):

Date of Plan (and updates): September 2013 – June 2014

Goal # 5: Expand learning opportunities by increasing connectivity, infrastructure, and effective integration of technology into instruction.

Initiative/Objective:

Measures of progress/achievement:

#	Action	Participants	Costs (if any)	Start Date	Proposed Completion Date	Status as of date... (Not begun, In progress, Complete)
1	Provide Professional Development on instructional strategies to integrated technology	AU Staff Administration	Outsourced Support Vendor support	July 2013	On going	In Progress
2	Update technology infrastructure/broadband	IT	% of staff time Sub Cost Printing	July 2014	June 2015	Not Begun
3	Develop an observation tool for administrator use to assess Common Core implementation	AU Staff Administration	% of staff time Sub Cost Printing	July 2014	September 2014	Not Begun
4	Hire two Educational Technology program support assistants to provide training and support on the classroom implementation of the various web-based online software, for example, PD 360, World Book online, Smart Science, Rosetta Stone, Edmodo, Pearson online and Defined Learning	AU Staff Administration Ed Tech Program support assistants	\$120,000	July 2014		Not Begun

Evidence of Progress:

Division of Alternative Education (ACCESS) Action Plan
To accompany OCDE Strategic Plan

Responsible Party(ies):

Date of Plan (and updates): September 2013 – June 2014

Goal # 6: ACCESS will identify/develop/renew partnerships in an effort to maximize resources to support students.

Initiative/Objective:

Measures of progress/achievement:

#	Action	Participants	Costs (if any)	Start Date	Proposed Completion Date	Status as of date... (Not begun, In progress, Complete)
1	Conduct needs assessment with staff, parents, and students regarding needed support services	Staff Parents Students	Printing Staff time Refreshments	March 2014	June 2014	In Progress
2	Identify grant opportunities that align with needs assessment	Administration Grant Station Safe Schools	Staff time	July 2014	On going	Not Begun

Evidence of Progress:

Division of Alternative Education (ACCESS) Action Plan
To accompany OCDE Strategic Plan

Responsible Party(ies):

Date of Plan (and updates): September 2013 – June 2014

Goal # 7: Explore the feasibility of charter school opportunities including a demographic study of charter school programs throughout Orange County.

Initiative/Objective:

Measures of progress/achievement:

#	Action	Participants	Costs (if any)	Start Date	Proposed Completion Date	Status as of date... (Not begun, In process, Complete)
1	Perform demographic study of existing Charter school populations	Administration	Staff Costs	July 2014	June 2015	Not Begun
2	Feasibility of fiscal soundness of potential populations	Administration	Staff Costs	July 2014	June 2015	Not Begun
3	Feasibility studies of potential new populations and Pathways Partnership and Consortiums	Administration	Staff Costs	July 2014	June 2015	Not Begun

Evidence of Progress: