

Date

Parent/Guardian Name

Address

Dear Parent Guardian:

Education Code section 60615 and Title 5, Section 852, regarding exemptions from testing states:

“Notwithstanding any other provision of law, a parent’s or guardian’s written request to school officials to excuse his or her child from any or all parts of the assessments administered pursuant to this chapter shall be granted.

Title 5, Section 852, states that each year, the local educational agency shall notify parents or guardians of their pupil’s participation in the statewide testing system and the parents’ right to request in writing to excuse their child from any or all parts of the assessments. Section 852 further states, “The LEA and its employees shall not solicit or encourage written exemption request on behalf of any child or group of children.”

“A parent or legal guardian may submit a written request to excuse their child from any and all parts of the test. Written requests should be submitted to \_\_\_\_\_.”

Sincerely,

Nina Boyd  
Associate Superintendent  
Alternative Education, ACCESS

NB:pd