

ORANGE COUNTY DEPARTMENT OF EDUCATION
Costa Mesa, California

SUPERINTENDENT'S POLICY PROCEDURE

100-30

Search and Seizure

Use of Metal Detectors

The administrator or designee shall ensure that the following safeguards are used when making metal detector scans:

1. Before walk-through, students shall be asked to empty their pockets and belongings of metallic objects.
2. If an initial metal detector activation occurs, students shall be asked to remove other metallic objects that they may be wearing (e.g., belt and jewelry) and to walk through a second time.
3. If a second activation occurs, a hand-held metal detector shall be used.
4. If the activation is not eliminated or explained, staff shall escort the student to a private area where an expanded search shall be conducted by a staff member of the same gender as the student in the presence of another Orange County Department of Education employee.
5. The search shall be limited to the detection of the cause of the activation.

Searches of Electronic Devices

The Orange County Department of Education shall follow all applicable laws regarding searches of students' electronic devices, including personal and Orange County Department of Education-issued devices.

Notifications

At the beginning of each school year and upon enrollment, the administrator or designee shall inform students and parents/guardians about the Orange County Department of Education's policies and procedures for searches, including notice regarding:

1. The possibility of random searches of students, their belongings, their vehicles parked on Orange County Department of Education property, and Orange County Department of Education properties under a student's control.

2. The use of metal detector scans

In addition, the Superintendent or designee shall ensure that signs are posted at all schools at which metal detectors are to be used to explain that anyone may be scanned by metal detector for guns, knives, or other illegal weapons when on campus or attending athletic or extracurricular events.