

## YCEP

### School Site Council

January 26, 2017

## Meeting Minutes

- Meeting started at 3:28 p.m.
- Principal Antonelli facilitated the opening of the meeting with introductions.
- Principal Antonelli introduced the Old Business item on the agenda, “Review of Federal Program Monitoring visit”. Lisa Lanier explained the visit and the outcome of items which the reviewers want addressed. The students were asked to explain their understanding of their role in School Site Council. After the students shared their understanding, Lisa explained the focus of that day’s meeting was to address the Undistributed Funds in the Single Plan for Student Achievement (SPSA) and provide feedback from the Council for appropriate use(s) of the funds. Lisa explained the Undistributed Funds are Title I monies which the reviewers pointed out need to be allocated.
- Val Callet provided the Council with a handout regarding the roles and responsibilities of the English Learner Advisory Council (ELAC); handout included tentative dates, times, and locations for ELAC meetings. Val explained roles and responsibilities of the ELAC. Val explained how the SPSA is for Title I funding – but Title I funds can be used to support English Learners’ (ELs’) language acquisition as well; Val explained that there are other funds that parents have input on (i.e. Title III – and its allowable activities; and general funds) and that parents’ input would guide our plans for improving services for ELs; Alejandra Valencia clarified to parents how different funding sources have different rules/guidelines. Val invited parents to participate in upcoming ELAC meetings (tentative dates on distributed handout) and informed the Council that the next meeting on 2/23/17 will include a discussion regarding creating a needs assessment for parents – and provided an example of an item that might be on the needs assessment: how to make parents feel more welcome at the school site. She also explained that the role of the ELAC is to advise the school principal on EL services and then submit the ideas to be incorporated into the 2017-18 SPSA. Additionally, Val shared the suggestion that ELAC separate from School Site Council in order to allocate time and attention to the needs of parents of ELs. Parents of ELs who were at this meeting agreed. Val then opened the meeting to questions from the Council. There were no questions posed at this time.

- The Council formed three groups to solicit input for the use of the Undistributed Funds. Lisa Lanier wrote the ideas provided by the Council on a flip chart for everyone to view. Taylor Hill and the three students suggested hiring a paraeducator. Leslie Papham suggested providing a Bridges Out of Poverty in-service to staff. Gabriella Jones suggested curriculum-related field trips. Principal Antonelli suggested more help in the classroom in the form of a paraeducator. Megan Szilagyi also suggested hiring a paraeducator for more help in the classroom.
- Parents of ELs provided the following input: (1) send staff to Spanish classes so they can learn Spanish and communicate with parents better, (2) provide support to students to learn academic Spanish, (3) provide tutoring to students/have tutors provide home-based tutoring in reading, writing, and math, (4) provide therapy for students and parents regarding drug rehabilitation, (5) provide vocational/ROP classes
- Val indicated that a paraeducator could support EL students' language acquisition by focusing on academic English production – in all classes (i.e. in math – *tell me how you solved that problem*) because students who can articulate their understanding of content learn both content and English better
- Some additional suggestions were made which were written on a separate list to be discussed further at a future meeting. The suggestions included the following: art classes/projects, PE programs at Central YRC, supporting staff in learning Spanish, supporting students in learning Spanish, more tutors, therapy (NA/AA) for parents and students, and family counseling.
- Lisa Lanier provided a review of the suggestions provided from the Council for the Undistributed Funds. Lisa also pointed out the voting members of the Council, and a vote was then conducted. The results were as follows:
  - (5) votes for hiring a Paraeducator
  - (2) votes for curriculum-related fieldtrips
  - (1) vote for Bridges Out of Poverty in-service for staff
  - (1) vote for ROP classes
- Lisa Lanier asked the Council if they would like to decide the placement of the Paraeducator at this meeting or the next. The Council agreed to decide at the next meeting.
- Lisa Lanier explained to the parents that the money is not solely for the salary of the position, but also included the benefit package.
- A discussion was held regarding the additional ideas presented and the possible avenues for funding the other suggestions beyond Title I, SPSA funds.

- Val Callet invited parents of ELs, as well as the Council, to the ELAC meetings but clarified that the committee should be comprised of parents of ELs and that the work of the committee will surround efforts to improve programs and services for ELs. Val explained that there is also a district level committee – DELAC – that parents of ELs are invited to attend as well; distributed DELAC flyer with all meeting times and locations. Val also asked parents of ELs for feedback regarding the dates/times/locations/formats of the ELAC and DELAC meetings and informed them that adding a phone conference option is possible to accommodate parents' schedules. Parents of ELs provided the following input: Times and locations are good; one parent expressed some concerns about having the ELAC committee meet at a YCEP site – she had some difficulty bringing her young son to today's meeting because of probation rules; she was glad that future ELAC meetings would be held at a non-probation site; one parent also invited Alejandra to attend a Padres Unidos meeting at Fischer on Tuesday 1/31/17; Alejandra will attend with the parent, Maria, and Alejandra will bring ELAC and DELAC flyers to distribute to parents of ELs at the Padres Unidos meeting.
- Val explained to the Council that we must remove the Title III label off of the Single Plan because those funds are strictly for language acquisition. She further explained that wherever "Title III" terminology listed in the SPSA will be replaced with "District Funds".
- Principal Antonelli announced to the Council that one more vote was required, which was to determine if the Council approved all the changes made to the SPSA at the meeting that day. All Council members expressed agreement in the revised SPSA, and Taylor Hill motioned to approve the changes and Megan Szilagyi seconded the motion.
- Next meeting will be Tuesday, February 28, 2017 @ 3:15 p.m.
- Megan Szilagyi motioned to adjourn the meeting. Taylor Hill seconded the motion. Meeting adjourned at 4:15 p.m.