



February 27, 2025

ADDENDUM #1
BID NUMBER: 24-08

OUTDOOR SITE FURNISHINGS

IMPORTANT NOTICE

Please note the following responses to questions asked by prospective bidders:

1. Question: Examination of Site and Project Documents (Item 7, page 6) – as a manufacturer, we are not in a position to investigate the “subsurface or latent physical conditions at the site or where work is to be performed.” (Attached are our Installations Instructions that show that a concrete slab with a minimum of 6” depth will be required.)

Response: This will not be required for the project as it is for the purchase and assembly of the outdoor furniture. The Superintendent will be installing the outdoor furniture and a new concrete slab was installed and meets the requirements.

2. Question: Forms+Surfaces’ Insurance and Workers’ Compensation (Item 15, page 8) – as the manufacturer that will ship the products directly to the jobsite, are these documents required?

Response: Yes, the requested insurance will be required by the awarded vendor.

3. Question: Time is of the Essence (Item 31, page 11) – Our manufacturing lead-time is currently estimated at ~10 weeks. This does not include transit via a 3rd party LTL Freight Carrier from our factory in Pittsburgh, PA. Although we will not be subject to any liquidated damages, we will be happy to coordinate our manufacturing to align with the Academy’s schedule. Do you have a timeframe for when our materials will be needed onsite?

Response: We understand that there may be extended lead times for these products and will work with the awarded bidder to establish a mutually agreeable delivery schedule.

4. Question: Item 36, page 12 – Are we expected to provide (3) three executed wet copies of the bid documents, pages 14-28?

Response: One (1) wet copy will be acceptable along with two (2) copies.

5. Question: Specification and Price Sheet item 6, page 18 – Forms+Surfaces does not provide assembly nor installation. The only assembly required will be to secure the tabletop to the top of its pedestal column. (See Step 1 in the attached *Installation Instructions*.) Please confirm that Forms+Surfaces will NOT be responsible for any assembly.

Response: The bid is for the purchase, delivery and assembly of the outdoor furniture. The successful bidder will be required to provide assembly. They are not required to provide installation.

6. Question: Lastly, would you please let me know which landscape architecture firm selected Forms+Surfaces' products for the Sunburst Academy?

Response: We did not contract with a landscape architect for Sunburst Academy.

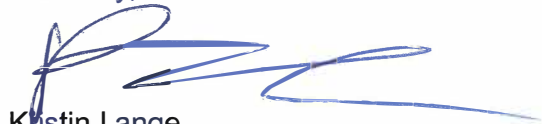
All specifications remain unchanged except sections or parts of sections added to, revised, deleted or clarified by this Addendum.

This Addendum shall be considered part of the Project Documents for the above-mentioned project as though it had been issued at the same time and shall be incorporated integrally herewith. Where provisions of the following supplementary data differ from those of the original Project Documents, this Addendum shall govern and take precedence.

Bidders are hereby notified that they shall make any necessary adjustments in their bid on account of this Addendum. It will be construed that each Bidder's bid is submitted with full knowledge of all modifications and supplemental data specified herein.

Should you have any questions/concerns related to the Bid requirements, please contact Kristin Lange, Purchasing & Contracts Manager at klange@ocde.us.

Sincerely,



Kristin Lange
Purchasing & Contracts Manager