



April 10, 2025

**ADDENDUM #2  
RFP NUMBER: 24-07**

**Visitor Management System**

**IMPORTANT NOTICE**

Please note the following responses to questions asked by prospective Responders:

Question 1. Please elaborate on the specific integrations you refer to under the Scope of Work - section 1.3. -What systems do you want to integrate to and what Integration Capabilities?

**Answer:** The vendor can list their existing solutions' native integrations with other third-party software.

Question 2. What is the current process details for doing Criminal Checks?

**Answer:** No current process for criminal backgrounds checks are being performed on visitors/guests.

Question 3. Is it the desire of Orange County to have the proposed system on-premises or hosted by the Vendor?

**Answer:** No preference.

Question 4. Do you have in place or plan to have a System Operator perform the first enrollment for any new visitors?

**Answer:** Nothing currently in place nor any plan at the moment.

Question 5. Does the District have a current Visitor Management System? If so please provide the name of the current solution and the number of locations it services.

**Answer:** No visitor management system currently in place.

Question 6. What is the current Student Information System and is it the desire of the district to interface with the existing SIS?

**Answer:** The current SIS will be disclosed to the awarded vendor. It is not a requirement that the SIS integrate with the Visitor Management System.

**Question 7.** Is there anything we have to do such as registering with Orange County to respond to the RFP?

**Answer:** Instructions and information on how to submit a Proposal are included in the Request for Proposals document.

All RFP Documents remain unchanged except sections or parts of sections added to, revised, deleted or clarified by this Addendum.

This Addendum shall be considered part of the RFP Documents for the above-mentioned project as though it had been issued at the same time and shall be incorporated integrally herewith. Where provisions of the following supplementary data differ from those of the original RFP Documents, this Addendum shall govern and take precedence.

Responders are hereby notified that they shall make any necessary adjustments in their bid on account of this Addendum. It will be construed that each Responder's bid is submitted with full knowledge of all modifications and supplemental data specified herein.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Kristin Lange', with a long horizontal flourish extending to the right.

Kristin Lange  
Purchasing & Contracts Manager  
Orange County Department of Education