



**ADDENDUM #1
RFP NUMBER: 25-01**

Web-Based Data Collection, Management and Reporting Software

IMPORTANT NOTICE

Please note the following responses to questions asked by prospective Responders:

Question 1. Who is the incumbent vendor?

Answer: Qualtrics

Question 2. How many schools currently participate in this program?

Answer: Superintendent's ACCESS Program supports approximately 30 schools but they do not create/generate many surveys.

Question 3. How many schools are anticipated to use the program in the future?

Answer: See answer to Question 2. A majority of the surveys created will be for schools and districts across the country to complete.

Question 4. What was the previous budget for this program?

Answer: \$171,872.40

Question 5. Is the "Average # of Users" referring to the number of admin from each division that will be utilizing surveying?

Answer: Average # of Users is the number of people who will log in to the system to create/generate surveys, monitor responses, download data, etc.

Question 6. Is the "Average # of Responses" referring to the number of anticipated responders or the number of anticipated answers shared on all surveys?

Answer: Average # of Responses refers to the number of people completing a survey.

Question 7. If it's not responders, do you have an average number of people you're hoping to send surveys to?

Answer: Unable to provide a number. A majority of the surveys created will be for schools and districts across the country to complete.

Question 8. If it's not answers, do you have an average frequency of how often you'll want to send surveys? And, an average number of questions you'll want to ask?

Answer: With multiple users generating surveys, we anticipate that surveys could go out daily. The number of questions will vary greatly and depends on the needs of each user's project.

All RFP Documents remain unchanged except sections or parts of sections added to, revised, deleted or clarified by this Addendum.

This Addendum shall be considered part of the RFP Documents for the above-mentioned project as though it had been issued at the same time and shall be incorporated integrally herewith. Where provisions of the following supplementary data differ from those of the original RFP Documents, this Addendum shall govern and take precedence.

Responders are hereby notified that they shall make any necessary adjustments in their bid on account of this Addendum. It will be construed that each Responder's bid is submitted with full knowledge of all modifications and supplemental data specified herein.

Sincerely,



Kristin Lange
Purchasing & Contracts Manager
Orange County Department of Education