



July 31, 2025

**ADDENDUM #2  
RFP NUMBER: 25-01**

**Web-Based Data Collection, Management and Reporting Software**

**IMPORTANT NOTICE**

Please note the following responses to questions asked by prospective Responders:

Question 1. Under "B. Survey Features" and "C. Survey Administration & Analysis" of the questionnaire:

Randomly generate a unique respondent ID number separate from response ID number – Why is this information desired? Is this intended for tracking respondents anonymously across surveys, or for internal use within a single survey?

**Answer:** This is for use within standalone projects like intake forms or work requests. The unique ID number serves as a confirmation their response was logged/recorded and provides a "ticket" number that they can reference at a later time. An ID number that is different from the response ID number is preferred when importing survey data into other systems.

Question 2. Automatically generate survey test data – Are you requesting simulated/randomized response generation for QA, or predefined mock data for logic testing?

**Answer:** The test data would be used for quality assurance and logic testing purposes.

Question 3. Tagging/categorizing open-ended responses using topic and sentiment analysis – How do you define tagging a response in this case? If responses are open-ended and not standardized, do you want to search for keywords within responses?

**Answer:** Tagging refers to the ability to assign a code or value (either a number, word, or short phrase of the analyst's choosing) to free response text through the back-end user interface. If your program allows for searching for keywords within free responses please describe its functionality in your proposal.

All RFP Documents remain unchanged except sections or parts of sections added to, revised, deleted or clarified by this Addendum.

This Addendum shall be considered part of the RFP Documents for the above-mentioned project as though it had been issued at the same time and shall be incorporated integrally herewith. Where provisions of the following supplementary data differ from those of the original RFP Documents, this Addendum shall govern and take precedence.

Responders are hereby notified that they shall make any necessary adjustments in their bid on account of this Addendum. It will be construed that each Responder's bid is submitted with full knowledge of all modifications and supplemental data specified herein.

Sincerely,



Kristin Lange  
Purchasing & Contracts Manager  
Orange County Department of Education