



March 20, 2026

**ADDENDUM #1
RFP NUMBER: 25-07**

**Project GLAD® National Digital Learning Platform Hosting, Content Delivery,
Professional Learning, and ongoing Support**

IMPORTANT NOTICE

Please note the following responses to questions asked by prospective Responders:

Question 1. Would it be possible to receive an extension?

Answer: No extension will be provided.

Question 2. Would it be possible to submit this bid digitally?

Answer: Please refer to Paragraph 21 Submission of Proposals.

Question 3. What is the estimated user count of this solution, and am I correct in assuming that it is a purely internal use case?

Answer: All participants in Project GLAD training will need to access the platform along with the trainers and internal staff. This could be thousands of people on a yearly basis. We currently have 11,204 registered users and about 3500 new signups annually. With the growth of RTCs, we anticipate this number to grow.

Question 4. Can we propose our own Terms and Conditions along with our proposal?

Answer: Please refer to Paragraph 26 Exceptions or Deviations.

Question 5. I'm not entirely sure how much mockup/demo content is required at the initial stage. In the Statement of Work and the Required Demonstrations and Mockups sections, it seems to indicate that only selected vendors will provide demos after this stage. However, one of the pass/fail requirements relates to mockups and presentations. Is a demo required alongside the initial written proposal? And if so, what material is required? I understand that Exhibit A's formatting requirements should be used for the demo, but does the 'RFP success criteria' refer to Section 7.1, 'Digital Instructional Content Access?'

Answer: The mockup and demonstration are not required to be submitted with the initial written proposal. However, Proposers that clearly demonstrate in their written

response that their platform meets all stated requirements may be selected to advance to a subsequent phase, which will include a virtual or in-person presentation, as outlined in Paragraph 25.

Question 6. Please provide the annual estimated number of users to ensure consistent and comparable pricing across all submitted bids.

Answer: Please see response to Question 3 above.

Question 7. Given the short timeframe for response, would Project GLAD® consider extending the proposal submission deadline to allow for a more thorough and competitive proposal?

Answer: No extension will be provided.

Question 8. Please clarify the total user volume for the project. The RFP indicates that all 20,000 members will access training through the system; should pricing be based on 20,000 user licenses?

Answer: Please see response to Question 3 above.

Question 9. Does Project GLAD® currently utilize a Learning Management System (LMS)? If so, is there an intention to replace the existing system as part of this project?

Answer: We currently use CANVAS as our Learning Management System. We would like to replace CANVAS and have a something available for use on the website. This will give our internal staff direct access and control of the system.

Question 10. One requirement specifies the use of technology that is no longer commonly supported by modern SaaS providers (see screenshot below). Would Project GLAD® accept standard electronic submissions or printed copies instead?

22. Proposal Format

Proposals must be completed in all respects as required by the instructions in this RFP. A Proposal may be rejected if it is conditional or incomplete, or if it contains alterations of form or other irregularities of any kind. A Proposal will be rejected if, in the opinion of the staff of Superintendent, the information in the proposal was intended to erroneously and fallaciously mislead in the evaluation of the proposal.

Proposals shall be no larger than 8 ½ x 11. The firm shall submit five (5) bound copies, one (1) unbound copy and an electronic .pdf version on a flash/thumb drive, of the qualifications clearly marked and addressed as follows: Orange County Superintendent of Schools, Purchasing & Contracts Department, 200 Kalmus Drive, Building A, Costa Mesa, California 92626

Proposals shall be completed by writing in ink, typewriter or computer processor. Proposals are to be verified before submission as they cannot be corrected after proposals are opened. The signature of all persons signing shall be in longhand by authorized signatory personnel of your company. The completed proposal shall be without interlineations, alterations or erasures. Alternative proposals will not be considered. No oral or telegraphic modifications will be considered.

Before submitting a proposal, Proposers shall carefully read the specifications and the forms of other documents. They shall fully inform themselves as to all existing conditions and limitations, and shall include in the proposal a sum to cover the cost of all items included in the services. No allowance will be made because of lack of such examination or knowledge. The decision as to acceptability of items rests solely with the Superintendent staff. Proposer shall submit complete information on the services stated in proposal form. Failure to do so may nullify the proposal. Any concerns regarding the specifications must be called to the attention of the Superintendent prior to the opening date set forth herein.

The Superintendent is very interested in the project team with which it will be working. All individuals that will be directly involved with the Superintendent's projects should be identified and represent the firm in all discussions and interviews.

Answer: Please refer to Paragraph 21 in the RFP.

Question 11. Is there a compelling event (such as current contract end date) or specific desired go-live date for the project that we should be aware of?

Answer: We would like to start the project as soon as the contract has been awarded.

All RFP Documents remain unchanged except sections or parts of sections added to, revised, deleted or clarified by this Addendum.

This Addendum shall be considered part of the RFP Documents for the above-mentioned project as though it had been issued at the same time and shall be incorporated integrally herewith. Where provisions of the following supplementary data differ from those of the original RFP Documents, this Addendum shall govern and take precedence.

Responders are hereby notified that they shall make any necessary adjustments in their bid on account of this Addendum. It will be construed that each Responder's bid is submitted with full knowledge of all modifications and supplemental data specified herein.

Sincerely,



Kristin Lange
Purchasing & Contracts Manager
Orange County Department of Education