

2011-2012 OCDE Executive Leadership Series Talking Points Guide for Site Visit Facilitators

The school-site tour is intended to accomplish two goals:

1. To build understanding and appreciation for the service the site provides to students and the community;
2. To highlight the school site's best practices in change management, managing employees, and participative management.

As you prepare to showcase your school-site to the ELS team, here are some **talking points** to consider:

- How and why does this unit function? What service does it provide?
- Who are the clients, and how are they identified?
- How is this unit funded? How are decisions about resources and distribution made?
- What future policies, practices, technologies, and information will affect this unit?
- What impact will these trends have on the way this unit conducts its business?

Following the site tour, please provide a small meeting room where the ELS team can meet to debrief their visit. During that conversation, ELS teams will talk about what they learned about the leadership competencies of **change management, managing employees, and participative management**. Unless you are a member of the ELS team, you do not have to be present for the discussion. However during the tour please share with the team recent **challenges your site has faced or continues to face with regard to those competencies, and the best practices you and other staff have used to meet those challenges**.