

**California Department of Education / County Office of Education
External Services Subcommittee (ESSCO)**

NOTES

**California Department of Education
1430 N Street, Executive Conference Room (5th Floor)**

**November 6, 2017
10:00 a.m.**

**Co-Chair: Chris Lombardo, Region IX – Orange CDE
Co-Chair: Christine Davis, California Department of Education
Vice-Chair: Kate Lane, Region IV – Marin COE**

| | | | | | |
|--------------------------|-----|-------------|---------------------|------|----------------|
| Lynette Kerr | I | Humboldt | Gabriel Halls | VII | Fresno |
| Travis Haskill | II | Butte | Sarah Smigiera | VII | Kings |
| Jessica Tegerstrand | II | Shasta | Cecilia Belmontes | VII | Merced |
| Debbie Towne | II | Tehama | John Wilborn | VII | Tulare |
| Roslynn Manansala-Smith | III | El Dorado | Denice Cora | VIII | Santa Barbara |
| Joy Massey | III | Nevada | Paula Driscoll | VIII | Ventura |
| Kathy Garrison | III | Placer | Norma Fajardo | IX | Imperial |
| Debbie Wilkins | III | Sacramento | Chris Lombardo | IX | Orange |
| Von Canale | III | Sacramento | Brent Watson | IX | San Diego |
| Parmjeet Kaur | III | Sutter | James Whittington | X | Riverside |
| Rhonda Marquette | III | Yuba | Thomas Cassida | X | San Bernardino |
| Veronica Merenda | III | Yuba | Keith Crafton | XI | Los Angeles |
| Kate Lane | IV | Marin | Tracy Minor | XI | Los Angeles |
| Priscilla Aquino-Dichoso | IV | San Mateo | Caryn Moore | | CDE |
| Sherry Beatty | IV | Solano | Christine Davis | | CDE |
| Karen Deller | V | Monterey | Elizabeth Dearstyne | | CDE |
| Judy Kershaw | V | Santa Clara | Christina Kersey | | CDE |
| Jeri Blote | VI | San Joaquin | Shawna Shepley | | CDE |
| Kathryn Rusk | VI | San Joaquin | Thi Huynh | | CDE |
| Peter Foggiato | VI | San Joaquin | | | |
| Julie Betschart | VI | Stanislaus | | | |
| Darlene Hodge | VI | Tuolumne | | | |

1. Announcements

- i. Introductions
- ii. Announcements
 - a. 2018 ESSCO Chair and Vice-Chair – Kate Lane is chair and Tom Cassida is the vice-chair.
 - a. November 7, 2017 SACS Forum Meeting
 - i. CDE upcoming review of the unaudited actuals
 - ii. Updates to Special Education SACS resource codes
 - iii. ESSA per-pupil spending update
 - iv. GASB 75
 - v. How CDE evaluates requests for new SACS codes
 - vi. Changes being considered for SACS 2018 software budget release

2. BASC Report

DOF gave a presentation on Prop 98 at the October BASC meeting. Chris shared the handout with ESSCO and gave a quick overview.

| | |
|---|----------------------|
| | |
| <p>3. Property Tax Deadline Reminder The certified property tax report is due November 15. CDE will follow-up with the COE in instances where the property tax data hasn't changed since prior year to verify accuracy. Most counties reported that their County auditor provides updated estimates for P-1 tax reporting.</p> | |
| <p>4. Legislative Update on SB 751 – Reserve Cap SB 751 changes the conditions under which a cap is imposed. Previously, the regulations required the cap to be imposed if a contribution is made to the State's stabilization fund. The new regulations state that if the balance in the stabilization fund is 3% or greater than Proposition 98 funding then the reserve cap will be imposed in the subsequent year. The legislation also exempts districts with 2500 or fewer students and basic aid districts from the reserve cap. If the cap is invoked, the combined assigned and unassigned ending balances in Fund 01 and Fund 17 may not exceed 10% of those funds. Clarity is being sought as the language is unclear as to the base against which the 10% is calculated. The new legislation does not change the disclosure requirements.</p> | |
| <p>5. When will the new J-13A form be released? CDE hopes to release the new form in December 2017. When the new form is released, CDE will send out a message through the PASE Listserv. CDE will continue to accept the old form during a transition period. There is no rush to get the forms in - there is no due date, however, if applying for a material decrease a district should not wait.</p> | |
| <p>6. District of Choice <i>Ed Code 48301(g) states "On or before July 1, 2018, a school district of choice shall register as a school district of choice with both the Superintendent in a manner specified by the Superintendent and the county board of education where the school district of choice is located."</i></p> <p><i>How does a district that wants to participate in the district of choice program register with the State? They only have until July 1, 2018 per the above... which although is not immediate, always seems to come quickly.</i></p> <p>CDE will be sending out a survey as early as January, 2018.</p> <p>UPDATE: An e-mail account has been established for questions regarding district of choice: districtofchoice@cde.ca.gov.</p> | |
| <p>7. Special Education MOE – Subsequent Year Rule Workbook Discussion of the per capita calculations in the workbook.</p> | |
| <p><u>Standing Subcommittee Reports:</u></p> | |
| <p>1. AB 1200 ESSCO held a discussion regarding feedback from the CCSESA AB 1200 Conference on the public disclosure of collective bargaining form. The history of the form development was shared with the group. Experience from that process indicated a need to retain flexibility to acknowledge the differences in districts and in regions.</p> <p>Noting that certifications are coming through on occasion without Superintendent and CBO signature. This may be an education issue with people new to the field.</p> | <p>Sherry Beatty</p> |

| | |
|--|----------------|
| One way to encourage districts to use the form is that it includes all the disclosure requirements to meet government code. | |
| 2. Accounting & Apportionments CEA Best Practices Update – best practices have been included in the FCMAT COE Procedure manual update. | Tom Cassida |
| 3. Attendance/Enrollment/CALPADS No report this month. | |
| 4. Professional Development No report this month. | Chris Lombardo |
| 5. Property Taxes No report this month. | Peter Foggiato |
| 6. ESSCO Organization ESSCO Subcommittees List – call for membership. If anyone is interested in being added to a subcommittee, send an e-mail to Chris Lombardo or Kate Lane. | Kate Lane |
| 7. FCMAT Procedure Manual Fiscally Independent and Fiscally Accountable Survey – survey will be sent to the ESSCO e-mail distribution list. Please complete the survey and return to Judy Kershaw (Santa Clara). | Kate Lane |
| 8. LCAP Reviews Nothing to report | |

Roundtable Discussion:

1. GASB 74 Implementation. GASB 74 provides accounting guidance for OPEB plans, and is applicable to plans administered through a qualifying trust. GASB 75 provides accounting guidance for employers providing OPEB. The draft GASB 75 Implementation Guide was issued in June 2017. It does not appear the guide will provide clarification regarding how OPEB costs may be allocated among resources, goals, and/or functions in the governmental fund statements under the new standards. CDE will continue its research to determine whether changes to current guidance in CSAM Procedure 785 will be necessary.
2. Charter school and AB 1200 oversight. COEs mostly remind district authorizers to perform their due diligence.
3. CalSTRS and charter school liabilities.
4. COEs liability for payroll processing.
5. Charter Shift ADA
6. CalPERS buyback service credit. Do COEs provide the history or do you send them back to the Districts? General consensus best practice to advise districts pull the historical data.

Our next meeting is December 4, 2017

2017 ESSCO agendas, handouts, and meeting notes will be posted at

<http://www.ocde.us/Business/Pages/ESSCO.aspx>.