

# Orange County Department of Education

## Community Home Education Program (CHEP)

### ACCESS - Community School Referral Guide

Before we can welcome you into the CHEP family, your home district of residence's student services division must electronically submit a [Community School Referral](#) form on your behalf.

*Please note: Only your home district of residence may electronically submit the [Community School Referral](#) online:*

## What You Need to Do:

1. Locate your District of Residence on the back of this sheet and contact the Student Services Department in person, on the phone, or via email.
2. Let the Student Services Department know that you are interested in enrolling your student at CHEP and that you are requesting the district to submit a Online Community School Referral on behalf of your student(s).
3. Include documentation and information in your request. The more information provided, the easier the referral can be made.

### Student and Parent Info

#### Student Info:

- o CALPAD SSID #
- o Grade
- o Date of Birth
- o Student Name (First, Last, Alias)
- o Student Email
- o Student Contact Number (primary, cell)
- o Student Address (Street, Apt/Unit #, City, State, ZIP)

#### Parent information:

- o Parent Name (First, Last, Alias)
- o Parent Email
- o Parent Contact Number (primary, cell)
- o Parent Address (Street, Apt/Unit #, City, State, ZIP)

### Student Documents (if applicable)

Copy of: (For some of the below documentation, your current school counselor or administrator may be able to assist with providing a copy.)

- Immunization Record
- Attendance
- Report Card/Progress Report
- If applicable: Withdrawal Grades, ELPAC Language Proficiency and score, Discipline Record, IEP, assessment for initial eligibility for SPED, 503c letter/exit from SPED, Section 504 Plan, Individualized Student Health Plan, Administration of Medication at School, Exemption from Local Graduation Requirements Form, Expulsion Agreement, Rehab Plan, etc.

Once the referral has been received from the district, the enrollment team will be sure to reach back out to begin registration and enrollment procedures. Please contact us with any questions.

## Contact Us:



14262 Franklin Ave., Suite 200  
Tustin, CA. 92780



(714) 327-1010



[chepenrollment@ocde.us](mailto:chepenrollment@ocde.us)

| District                     | Phone                                       | Address                                     | Website   |
|------------------------------|---|---|---|
| Anaheim Elementary           | (714) 517-7526                              | 1001 S. East St, Anaheim, CA 92805          | <a href="https://anaheimelementary.org/pupil-services/staff-directory/">https://anaheimelementary.org/pupil-services/staff-directory/</a>   |
| Anaheim Union                | <a href="tel:7149993511">(714) 999-3511</a> | 501 N. Crescent Way, Anaheim, CA 92801      | <a href="https://www.auhsd.us/District/Department/14190-">https://www.auhsd.us/District/Department/14190-</a>   |
| Brea Olinda Unified          | (714) 990-7820                              | 1 Civic Center Cir, Brea, CA 92821          | <a href="https://www.bousd.us/apps/pages/index.jsp?uREC_ID=1185595&amp;type=d&amp;pREC_ID=staff">https://www.bousd.us/apps/pages/index.jsp?uREC_ID=1185595&amp;type=d&amp;pREC_ID=staff</a>                                 |
| Buena Park School District   | (714) 522-8412                              | 6885 Orangethorpe Ave, Buena Park, CA 90620 | <a href="https://www.bpsd.us/divisions/educational-services/student-and-community-services">https://www.bpsd.us/divisions/educational-services/student-and-community-services</a>   |
| Capistrano Unified           | (949) 234-9200                              | 33122 Valle Rd, SJ Capistrano, CA 92675     | <a href="https://www.capousd.org/subsites/Safety--Student-Services/Other/Contact-Us/index.html">https://www.capousd.org/subsites/Safety--Student-Services/Other/Contact-Us/index.html</a>                                   |
| Centralia Elementary         | (714) 228-3141                              | 6625 La Palma Ave, Buena Park, CA 90620     | <a href="https://www.cesd.us/apps/pages/index.jsp?uREC_ID=501782&amp;type=d&amp;termREC_ID=&amp;pREC_ID=1037031">https://www.cesd.us/apps/pages/index.jsp?uREC_ID=501782&amp;type=d&amp;termREC_ID=&amp;pREC_ID=1037031</a> |
| Cypress Elementary           | (714) 220-6922                              | 9470 Moody St, Cypress, CA 90630            | <a href="https://www.cypsd.org/departments/educational-services">https://www.cypsd.org/departments/educational-services</a>   |
| Fountain Valley              | <a href="tel:7148433200">(714) 843-3200</a> | 10055 Slater Ave, Fountain Valley, CA 92708 | <a href="https://www.fvsvd.us/apps/pages/index.jsp?uREC_ID=3266559&amp;type=d&amp;pREC_ID=staff">https://www.fvsvd.us/apps/pages/index.jsp?uREC_ID=3266559&amp;type=d&amp;pREC_ID=staff</a>                                 |
| Fullerton Elementary         | 714) 447-7500                               | 1401 W. Valencia Dr, Fullerton, CA 92833    | <a href="https://www.fullertonsd.org/departments/human-resources-homepage/student-support-services">https://www.fullertonsd.org/departments/human-resources-homepage/student-support-services</a>                           |
| Fullerton Joint Union High   | (714) 870-2800                              | 1051 W. Bastanchury Rd, Fullerton, CA 92833 | <a href="https://www.fjuhsd.org/welcome-to-educational-services">https://www.fjuhsd.org/welcome-to-educational-services</a>   |
| Garden Grove Unified         | 714-663-6391                                | 10331 Stanford Ave, Garden Grove, CA 92840  | <a href="https://www.ggusd.us/departments/student-services">https://www.ggusd.us/departments/student-services</a>   |
| Huntington Beach City        | <a href="tel:7149648888">714) 964-8888</a>  | 8750 Adams Ave, Hunt. Beach, CA 92646       | <a href="https://www.hbcasd.k12.ca.us/student-services">https://www.hbcasd.k12.ca.us/student-services</a>   |
| Huntington Beach High        | <a href="tel:7149037000">(714) 903-7000</a> | 5832 Bolsa Ave, Hunt. Beach, CA 92649       | <a href="https://www.hbuhsd.edu/apps/pages/student-services">https://www.hbuhsd.edu/apps/pages/student-services</a>   |
| Irvine Unified               | <a href="tel:9499365000">(949) 936-5000</a> | 5050 Barranca Pkwy, Irvine, CA 92604        | <a href="https://iusd.org/department/student-services">https://iusd.org/department/student-services</a>   |
| La Habra City                | (562) 690-2305                              | 500 N. Walnut St, La Habra, CA 90631        | <a href="https://www.lahabraschools.org/educational-services/student-services/contacts">https://www.lahabraschools.org/educational-services/student-services/contacts</a>   |
| Laguna Beach Unified         | 949-497-7700                                | 550 Blumont St, Laguna Beach, CA 92651      | <a href="https://www.lbusd.org/departments/student-services">https://www.lbusd.org/departments/student-services</a>   |
| Los Alamitos Unified         | (562) 799-4700                              | 10293 Bloomfield St, Los Alamitos, CA 90720 | <a href="https://www.losal.org/departments/safety-student-services">https://www.losal.org/departments/safety-student-services</a>   |
| Lowell Joint School District | (562) 902-4200                              | 11019 Valley Home Ave, Whittier, CA 90603   | <a href="https://www.ljsd.org/164518_3">https://www.ljsd.org/164518_3</a>   |
| Magnolia Elementary          | (714) 761-5533                              | 2705 W. Orange Ave, Anaheim, CA 92804       | <a href="https://www.magnoliasd.org/apps/pages/student-services-contacts">https://www.magnoliasd.org/apps/pages/student-services-contacts</a>   |
| Newport-Mesa Unified         | <a href="tel:7144245020">714-424-5020</a>   | 2985 Bear St, Costa Mesa, CA 92626          | <a href="https://web.nmusd.us/departments/education-services/student-and-community-services">https://web.nmusd.us/departments/education-services/student-and-community-services</a>   |
| Ocean View                   | <a href="tel:7148472551">(714) 847-2551</a> | 17200 Pinehurst Ln, Hunt. Beach, CA 92647   | <a href="https://www.ovsd.org/departments/student-services">https://www.ovsd.org/departments/student-services</a>   |
| Orange Unified               | (714) 628-5424                              | 1401 N. Handy St, Orange, CA 92867          | <a href="https://www.orangeusd.org/departments/student-support-community-engagement">https://www.orangeusd.org/departments/student-support-community-engagement</a>   |
| Placentia-Yorba Linda        | (714) 985-8670                              | 1301 E. Orangethorpe Ave, Plac., CA 92870   | <a href="https://www.pylusd.org/apps/pages/index.jsp?uREC_ID=198894&amp;type=d&amp;pREC_ID=384959">https://www.pylusd.org/apps/pages/index.jsp?uREC_ID=198894&amp;type=d&amp;pREC_ID=384959</a>                             |
| Saddleback Valley            | (949) 586-1234                              | 25631 Peter A. Hartman Way, MV, CA 92691    | <a href="https://www.svusd.org/departments/student-support-services/student-services">https://www.svusd.org/departments/student-support-services/student-services</a>   |
| Santa Ana Unified            | (714) 433-3481                              | 1801 S. Poplar St., Santa Ana, CA 92704     | <a href="https://www.sausd.us/departments/educational-services/support-services">https://www.sausd.us/departments/educational-services/support-services</a>   |
| Savanna Elementary           | (714) 236-3800                              | 1330 S. Knott Ave, Anaheim, CA 92804        | <a href="https://savsd.org/info/school-district/student-support-services">https://savsd.org/info/school-district/student-support-services</a>   |
| Tustin Unified               | (714) 730-7301                              | 300 S. C St, Tustin, CA 92780               | <a href="https://www.tustin.k12.ca.us/departments/student-services">https://www.tustin.k12.ca.us/departments/student-services</a>   |
| Westminster                  | <a href="tel:7148947311">714-894-7311</a>   | 14121 Cedarwood Ave, Westminster, CA 92683  | <a href="https://www.wsdk8.us/departments/educational-services">https://www.wsdk8.us/departments/educational-services</a>   |