



**ORANGE COUNTY DEPARTMENT OF EDUCATION
Community Home Education Program
INDEPENDENT STUDY AGREEMENT
2014 - 2015**

MASTER AGREEMENT INCLUDES:

- 1) Independent Study Agreement
- 2) Intermediate Assignments & Goals
- 3) Monthly Assignments & Goals Verification

Please print clearly:

Meeting Location: CHEP Central CHEP North CHEP West Other _____

Student Name:		Grade in 14–15 Year
Address:		City and Zip Code:
District of Residence	Home Phone #: ()	2nd Phone #: ()

FOR OFFICE USE ONLY

Circle One: 1st Semester 2nd Semester	Semester Beginning Date or "E" Date	Semester Ending Date/Early Withdrawal Date
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- This agreement is to enable the student to successfully reach the objectives and complete the assignments identified in the *Intermediate Assignments & Goals* and the *Monthly Assignments & Goals Verification* Forms that will be part of this agreement. With the support of the parent, guardian, or caregiver the student will submit assignments on or before the due date.
- According to the Orange County Department of Education's policy for independent study in grades K - 8 no more than one monthly attendance period may elapse between the date an assignment is made by the teacher and the date it is due. Temporary changes to the attendance period may be made to incorporate monthly attendance periods that are two weeks or less in duration. Changes related to the attendance period will be documented in the comments section of the *Monthly Assignments & Goals Verification* of the Master Agreement by the CHEP Supervising Teacher.
- Independent study is an optional educational alternative that students voluntarily select, including expelled students (Education Code Section 48915) and/or students whose expulsion has been suspended (Education Code Section 48917).
- All students enrolling in Community Home Education Program have the option of classroom instruction in the County Community Schools or their home district. Enrollment is continuously voluntary.
- Parents/students will be provided with teacher support services, curriculum guides, textbooks, workbooks, and related instructional materials. All curriculum and methods of study are consistent with established OCDE guidelines and California State Content Standards. Parents are not provided with anything of value that is not provided for other students enrolled in similar public schools.

Objectives:

- The major objective for the duration of this agreement is to enable the student to keep current with grade level studies for the period covered by this agreement. Course objectives are found in the teachers' editions provided by CHEP.

Frequency and Time of Appointments:

- Parents/students are responsible for one appointment by the end of the week following the monthly attendance period and for quarterly conferences with the CHEP teacher at the office indicated above as a condition for continued enrollment. The date and time of the meeting will be stated on the monthly *Intermediate Monthly Assignments and Goals* (lesson plan). More frequent contacts may be arranged as necessary. It is recommended that parent/student and teacher interaction will occur on at least a weekly basis, whether on-site, by phone, or by e-mail.

Manner of Reporting/Meeting:

- The manner of submitting work will be one-on-one, small group, classroom, email, U.S. mail, fax, or other means pre-approved by the CHEP supervising teacher.

Methods of Study and Resources:

- Methods of Study and Resources for each attendance period will be listed on the *Intermediate Monthly Assignments & Goals* (lesson plan).

Methods of Evaluation:

- The Methods of Evaluation used to determine if the student met the academic objectives for each attendance period are varied and may include presentations, written or oral reports, written or oral tests, interviews, projects, demonstrations of skill, technology based presentations, completed assignments, portfolios, and teacher observation. The assignment specific methods of evaluation will be noted on the *Monthly Assignments and Goals Verification*.
- The student will complete the studies listed below during the semester or term of the agreement as they are outlined in the Community Home Education Program's curriculum and *Master Assignments'* pacing guide.

Subjects/Courses Enrolled:		FOR OFFICE USE ONLY	
Subjects/Courses	Credit/Course Value	Subjects/Courses	Credit/Course Value
Reading/Literature	<input type="checkbox"/> CR <input type="checkbox"/> N/C 5__10__Other__	Science	<input type="checkbox"/> CR <input type="checkbox"/> N/C 5__10__Other__
English/Language Arts	<input type="checkbox"/> CR <input type="checkbox"/> N/C 5__10__Other__	Physical Education	<input type="checkbox"/> CR <input type="checkbox"/> N/C 5__10__Other__
Mathematics (specify 7th/8th course)	<input type="checkbox"/> CR <input type="checkbox"/> N/C 5__10__Other__		<input type="checkbox"/> CR <input type="checkbox"/> N/C 5__10__Other__
Social Studies	<input type="checkbox"/> CR <input type="checkbox"/> N/C 5__10__Other__		<input type="checkbox"/> CR <input type="checkbox"/> N/C 5__10__Other__

Community Home Education Program Independent Study Agreement (page 2)

Student _____ / _____
print name grade

Student's Agreement

- Independent Study is a form of education that I have chosen.
- I must follow the rules and standards in the Community Home Education Program *School Rules* and the *Rules and Regulations Agreement*.
- If I do not complete four or more days of assignments in one attendance month, my incomplete work will result in review of my placement in Community Home Education Program and I may not be allowed to continue in Independent Study.
- I agree to attempt to complete one day of instruction per school day for my grade level for the length of time covered by this agreement.

Parent/Guardian/Caregiver's Agreement

I understand that the major objective of Independent Study is to provide a voluntary educational alternative for my student. I agree to the above conditions listed under "Student." I also understand that:

- Learning objectives are consistent with and evaluated in the same manner that they would be if he or she were enrolled in a traditional school program.
- If my child has an individualized education program (IEP), the IEP must specifically provide for his or her enrollment in Independent Study.
- Unless otherwise indicated, the supervising teacher who signs this agreement will meet with my student and me on a regular basis as specified on page 1 to direct the child's study and measure progress toward the objectives in this agreement. It is my responsibility to promptly reschedule any appointment missed because of any emergency.
- An evaluation of continued enrollment will be made if 3 scheduled appointments with the CHEP teacher are broken.
- I am responsible for providing direct daily instruction in English and for supervising my child while he or she is completing the assigned work and for ensuring the submission of all completed assignments necessary for evaluation.
- I am liable for the cost of replacement or repair for damaged or destroyed books and other school property checked out to my student.
- It is my responsibility to provide any needed transportation for my student's scheduled meetings and any other travel covered by this agreement.
- All students in grades 3 - 8 are required to take the Smarter Balanced Assessment (SBAC) each spring.
- Continued enrollment in CHEP will be based on the above plus student progress toward goals and mutual agreement between the parent, student, and teacher that OCCS: CHEP is an appropriate and successful placement for the student.

AGREEMENT:

I have read and understand the terms of this agreement and hereby agree to all the provisions set forth within.

Student Signature

Date

Parent/Guardian/Caregiver Signature

Date

Supervising Teacher Signature

Date

Other Signature

Date

Other Signature

Date