



ORANGE COUNTY ACADEMIC DECATHLON

School Registration Checklist

Please review this checklist to ensure you have completed all required registration components by the deadlines indicated.

Registration Materials – Deadline is November 13, 2024

Online Forms:

- Team Roster**
- Student Registration** (ensure all Decathletes have submitted the form)

Paperwork: Do not staple. Submit paperwork in the order Decathletes are listed on the Team Roster via one of the options listed below.

- Signed Parent/Guardian Consent Form** (required for each Decathlete)
- Official Transcript** (required for all Decathletes)
 - Must be signed or stamped by a school counselor and dated after September 1, 2024
- Completed GPA Calculation Worksheet** (required only for Scholastic and Varsity Decathletes)
 - All courses included on the GPA Calculation Worksheet must be highlighted on the transcript
- Signed Proctor Affidavit Form**

Choose one of three options to submit above registration paperwork:

1. By U.S. mail: Orange County Department of Education, ATTN: Kristin Rigby – Redhill, 200 Kalmus Drive, Costa Mesa, CA 92626
2. By inter-district mail: OCDE #94 - ATTN: Kristin Rigby, Redhill
3. In person: Schedule an appointment to drop off registration materials at the Orange County Department of Education Redhill Building at 2910 Redhill Avenue, Costa Mesa. Email OCAD@ocde.us to schedule.

- Fee Form** – Must submit completed form with purchase order (or check) by the Change Deadline on **December 16, 2024**. Staff will invoice schools after the Drop Deadline on January 8, 2025.

- Volunteer** – Each school must recruit at least one adult volunteer for the competition. Volunteers must register at www.ocde.us/decathlon (click on “Volunteer Information”).

Coaches are encouraged to keep copies of all registration paperwork.

For questions or more information, contact Selene Velazquez, Academic Events

(714) 966-4471 | OCAD@ocde.us | www.ocde.us/decathlon.