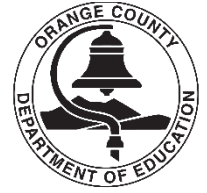




Orange County Department of Education  
Educational Services Division

## ORANGE COUNTY ACADEMIC DECATHLON

### School Registration Checklist



Stefan Bean, Ed.D.  
County Superintendent of Schools

Please review this checklist to ensure you have completed all required registration components by the deadlines indicated.

#### Registration Materials – Deadline is November 12, 2025

**GPA Calculation Worksheets with transcripts, if necessary, are due October 30, 2025**

##### Online Forms:

- ☐ **Team Roster**
- ☐ **Student Registration** (ensure all Decathletes have submitted the form)

Paperwork: Do not staple. Submit your paperwork in the order Decathletes are listed on the Team Roster via one of the options listed below.

- ☐ **Signed Parent/Guardian Consent Form** (required for each Decathlete)
- ☐ **Official Transcript** (required for all Decathletes)
  - Must be signed or stamped by a school counselor and dated after September 1, 2025
- ☐ **Completed GPA Calculation Worksheet**
  - If the unweighted cumulative GPA is not listed on the high school transcript, you must use the CAD unweighted GPA calculation form and submit by **October 30, 2025**
- ☐ **Signed Proctor Affidavit Form**

##### **Choose one of three options to submit above registration paperwork:**

1. By U.S. mail: Orange County Department of Education, ATTN: Kristin Rigby – Redhill, 200 Kalmus Drive, Costa Mesa, CA 92626
2. By inter-district mail: OCDE #94 - ATTN: Kristin Rigby, Redhill
3. In person: Schedule an appointment to drop off registration materials at the Orange County Department of Education Redhill Building at 2910 Redhill Avenue, Costa Mesa. Email [OCAD@ocde.us](mailto:OCAD@ocde.us) to schedule.

- ☐ **Fee Form** – Must submit completed form with purchase order (or check) by the Change Deadline on **December 15, 2025**. Staff will invoice schools after the Drop Deadline on January 7, 2026.

- ☐ **Volunteer** – Each school must recruit at least one adult volunteer for the competition. Volunteers must register at [www.ocde.us/decathlon](http://www.ocde.us/decathlon) (click on “Volunteer Information”).

Coaches are encouraged to keep copies of all registration paperwork.  
For questions or more information, contact Theresa Bernard, Academic Events  
(714) 966-4316 | [OCAD@ocde.us](mailto:OCAD@ocde.us) | [www.ocde.us/decathlon](http://www.ocde.us/decathlon).