

Applicant Agreement Form

Applicants must check all boxes in each section below, acknowledging their agreement to these conditions if chosen as an awardee under the OCDE Innovation Funding Initiative program.

General Agreements

Awardees agree to:

- ☐ Attend an Innovation Funding Initiative Orientation session (expected to be held within 2 months of contract award).
- ☐ Participate in an Innovation Funding professional learning community throughout the duration of the 3-year project period.
- ☐ Participate in the Orange County Education Innovation Summit (to be held after the first full implementation year).
- ☐ Comply with all local, state, and federal laws and educational code regulations in the use of innovation funding awarded under this program, and in the implementation of the innovation project, contracting activities, management of data or evidence generated by the project, and any other activities being implemented as part of this funding program.

Coaching/Technical Assistance Agreements

Awardees agree to:

- ☐ Meet at least quarterly with an assigned OCDE Evaluator and Implementation Coach.

Evaluation, Data Collection, and Reporting Agreements

Awardees agree to:

- ☐ Submit fiscal expenditure reports three times per year to OCDE.
- ☐ Submit progress reports three times per year to OCDE.
- ☐ Submit annual evaluation reports to OCDE, including a final project evaluation report within 3 months of the project conclusion.
- ☐ Collaborate with an assigned OCDE Evaluator to identify and/or revise metrics, establish data collection tools and processes for measuring project impacts, and develop strategies for monitoring progress towards programs goals.
- ☐ Make project and outcome data available to district and/or school innovation project staff for evaluation purposes, and to the OCDE Evaluator and Implementation Coach as needed to support a robust ongoing evaluation of the project.

Acknowledgement of Authorization

Enter the name and title of the district representative who has authorized the submission of this application. Note: this is typically the district superintendent or a designee.

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Name of Authorizer

Title of Authorizer

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Name of Person Completing This Form

Title of Person Completing This Form

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District Name

Date