



Orange County Department of Education
Educational Services Division



Academic Pentathlon

Team Registration Checklist

Deadline: Thursday, March 14, 2024

Coach
Initials

- _____ 1. **Online Registration/Team Roster** (An individual Google sheet for each grade level will be sent to schools)
- _____ 2. **Fee Form**
- _____ 3. **Payment:** Check or copy of purchase order from the school. Schools will not be permitted to participate in the competition without payment on file.
- _____ 4. **Student Registration Packet:** One packet must be completed for each student organized in the following order:
- a. **Parent/Guardian Consent Form:** One form for each team member.
 - Check this box if your school participated in scrimmage. If the same students are participating, coaches do not need to resubmit the parent consent form.
 - **Must be signed by parent/guardian** – Typed name on the signature line is not acceptable.
 - b. **Student Transcript:** One **official** transcript for each team member.
 - Must show handwritten GPA category calculation or attach GPA Computation Form (not needed for Honor students).
 - Must be signed or stamped by counselor or administrator and not sealed in an envelope.
- _____ 5. **Competition Day General Rules:** One form per school (signed by the coach and principal).
- _____ 6. **Academic Integrity Policy Form:** All participating students must sign the integrity form.
- _____ 7. **Proctor Affidavit Form:** All proctors must sign an affidavit form.

Choose one of the three options to submit registration paperwork:

1. **By US mail:** Orange County Department of Education, ATTN: Kristin Rigby – Redhill, 200 Kalmus Drive, Costa Mesa, CA 92626
2. **By inter-district mail:** OCDE #94 – ATTN: Kristin Rigby, Redhill
3. **In-Person:** Schedule an appointment to drop off registration materials at the Orange County Department of Education's Redhill Building at 2910 Redhill Ave, Costa Mesa. Email pentathlon@ocde.us to schedule.

For questions or more information, contact Theresa Bernard, Project Liaison, Academic Events
(714) 966-4316 | pentathlon@ocde.us | www.ocde.us/pentathlon