

**North Orange County Special Education Local Plan Area
Superintendent Cabinet
Minutes of Meeting November 13, 2020**

Location/Time: NOC SELPA Office - Zoom/ 9:30 a.m.

In Attendance:

Mr. Jim Coombs, Superintendent, Lowell Joint School District and Chairperson of the NOC SELPA Superintendent Cabinet
Dr. Ramon Miramontes, Superintendent, Buena Park School District
Dr. Bob Pletka, Superintendent, Fullerton School District
Dr. Scott Scambray, Superintendent, Fullerton Joint Union School District
Dr. Joanne Culverhouse, Superintendent, La Habra City School District
Dr. Jeff Hittenberger, Chief Academic Officer, Orange County Department of Education
Mrs. Renee Hedrick, Associate Superintendent, Orange County Department of Education
Dr. Jean Martin, Director, North Orange County Special Education Local Plan Area

I. Call to Order:

Superintendent Mr. Jim Coombs called to order the North Orange County (NOC) SELPA Superintendent Cabinet Meeting at 9:41 a.m.

II. Approval of the North Orange County Special Education Local Plan Area Superintendent Cabinet Meeting Agenda for November 13, 2020.

The NOC SELPA Superintendent Cabinet Meeting Agenda for November 13, 2020 was presented.

A motion to approve the NOC SELPA Superintendent Cabinet Meeting Agenda of November 13, 2020 was initiated by Dr. Joanne Culverhouse. Dr. Ramon Miramontes seconded the motion.

Vote: 6 Yes, 0 No

Roll Call:

Mr. Jim Coombs, Yes
Dr. Ramon Miramontes, Yes
Dr. Bob Pletka, Yes
Dr. Scott Scambray, Yes
Dr. Joanne Culverhouse, Yes
Dr. Jeff Hittenberger, Yes

Motion carried

III. Open Session:

Superintendent Mr. Jim Coombs called for any communication from the public. No

communication from the public was provided via email prior to the meeting.

IV. Action Item(s):

1.0 Approval of the North Orange County Special Education Local Plan Area Superintendent Cabinet Minutes of Meeting August 28, 2020.

The NOC SELPA Superintendent Cabinet Minutes of Meeting August 28, 2020 was presented.

A motion to approve the NOC SELPA Superintendent Cabinet Minutes of Meeting August 28, 2020, was initiated by Dr. Ramon Miramontes. Dr. Bob Pletka seconded the motion.

Vote: 6 Yes, 0 No

Roll Call:

Mr. Jim Coombs, Yes
Dr. Ramon Miramontes, Yes
Dr. Bob Pletka, Yes
Dr. Scott Scambray, Yes
Dr. Joanne Culverhouse, Yes
Dr. Jeff Hittenberger, Yes

Motion carried

2.0 Approval of the North Orange County Special Education Local Plan Area 2018-2019 Regionalized Services Reserve Distribution

The NOC SELPA 2018 – 2019 Regionalized Services Reserve distribution was presented for approval. Regionalized Services funds are set aside each year for the operation of the NOC SELPA. Regionalized Services funds that are unspent at year-end are placed in reserve for distribution to each district based on the Prior Year December 1 Pupil Count.

Dr. Bob Pletka initiated a motion to approve the NOC SELPA 2018-2019 Regionalized Services Reserve Distribution. Dr. Joanne Culverhouse seconded the motion.

Vote: 6 Yes, 0 No

Roll Call:

Mr. Jim Coombs, Yes
Dr. Ramon Miramontes, Yes
Dr. Bob Pletka, Yes
Dr. Scott Scambray, Yes
Dr. Joanne Culverhouse, Yes
Dr. Jeff Hittenberger, Yes

Motion carried

3.0 Approval of the North Orange County Special Education Local Plan Area 2020-2021 Local Plan Sections (A) Contacts and Certification and (B) Governance and Administration

The California Department of Education requires all SELPAs to develop a Local Plan, which includes an Annual Budget Plan and an Annual Service Plan. The purpose of these plans is to provide the general public with a summary of where special education services are provided throughout the SELPA by each local education agency. The Annual Budget Plan documents the general revenue sources coming into the SELPA. The California Department of Education requires that all SELPAs throughout California submit their respective Local Plans by June 30, 2021.

Dr. Joanne Culverhouse initiated a motion to approve the NOC SELPA 2020-2021 Local Plan Sections (A) Contacts and Certification and (B) Governance and Administration. Dr. Bob Pletka seconded the motion.

Vote: 6 Yes, 0 No

Roll Call:

Mr. Jim Coombs, Yes
Dr. Ramon Miramontes, Yes
Dr. Bob Pletka, Yes
Dr. Scott Scambray, Yes
Dr. Joanne Culverhouse, Yes
Dr. Jeff Hittenberger, Yes

Motion carried

4.0 Approval of the North Orange County Special Education Local Plan Area 2020-2021 New Low Incidence Apportionment Distribution Model

Dr. Jean Martin shared information about the new low incidence apportionment. The NOC SELPA will receive approximately \$741,881. On September 16, 2020, the NOC SELPA Directors and Business Officials (DBO) members reviewed twelve models for distribution and collaboratively agreed to distribute funds to districts based on current ADA. The SELPA office would receive \$1,803 to provide funds for low incidence expenses. Special Schools would not receive an allocation due to the fact that the districts of residence are responsible for providing low incidence equipment to students placed in the Special School programs.

The low incidence funds can be used by the districts for equipment and services for students who have a low incidence disability, which includes hard of hearing, deaf, visual impairment, orthopedic impairment, and deaf-blindness.

Dr. Jeff Hittenberger initiated a motion to approve the NOC SELPA 2020-2021 New Low Incidence Apportionment Distribution Model. Dr. Scott Scambray seconded the motion.

Vote: 6 Yes, 0 No

Roll Call:

Mr. Jim Coombs, Yes
Dr. Ramon Miramontes, Yes
Dr. Bob Pletka, Yes
Dr. Scott Scambray, Yes
Dr. Joanne Culverhouse, Yes
Dr. Jeff Hittenberger, Yes

Motion carried

5.0 Approval of the Distribution of Available Low Incidence Funds

Over the past several years, districts have submitted low incidence claims to the NOC SELPA for reimbursement. The claims have been fully funded. Upon review of the low incidence fund balance, it was noted that there is \$318,056 available in the low incidence budget. On September 16, 2020, the NOC SELPA Directors and Business Officials agreed to allocate the available funds based on current ADA. The funds will be metered out over three years at a flat amount to minimize the impact on the Maintenance of Effort (MOE).

The low incidence funds can be used by the districts for equipment and services for students who have a low incidence disability, which includes hard of hearing, deaf, visual impairment, orthopedic impairment, and deaf-blindness.

Dr. Joanne Culverhouse initiated a motion to approve the Distribution of Available Low Incidence Funds. Dr. Ramon Miramontes seconded the motion.

Vote: 6 Yes, 0 No

Roll Call:

Mr. Jim Coombs, Yes
Dr. Ramon Miramontes, Yes
Dr. Bob Pletka, Yes
Dr. Scott Scambray, Yes
Dr. Joanne Culverhouse, Yes
Dr. Jeff Hittenberger, Yes

Motion carried

6.0 Approval of the North Orange County Special Education Local Plan Area Participation in the Parent Infant Education and Support (PIES) Program Income Agreement

The NOC SELPA and the Orange County Department of Education (OCDE) collaborate to provide a comprehensive system of educational support to infants with disabilities and their parents throughout Orange County. The funding for this program is provided by a grant from the California Department of Education (Part C). The Infant program is a required component in the continuum of services to individuals with exceptional needs and has been in operation since 1995.

At present, the NOC SELPA has twelve infants enrolled in the PIES program. Infants and their families are served in a center-based and in-home model through the OCDE. The total infant population in the PIES program fluctuates throughout the year. This agreement between the OCDE and the NOC SELPA allows the PIES program to continue serving this pupil population and their families within our SELPA.

Dr. Bob Pletka initiated a motion to approve the NOC SELPA Participation in the PIES Program Income Agreement. Dr. Joanne Culverhouse seconded the motion.

Vote: 6 Yes, 0 No

Roll Call:

Mr. Jim Coombs, Yes
Dr. Ramon Miramontes, Yes
Dr. Bob Pletka, Yes
Dr. Scott Scambray, Yes
Dr. Joanne Culverhouse, Yes
Dr. Jeff Hittenberger, Yes

Motion carried

V. Discussion/Information Item(s):

7.0 North Orange County Special Education Local Plan Area 2020-2021 Proposed Budget

Mrs. Renee Hendrick reviewed the NOC SELPA 2020-2021 Proposed Budget. She shared that to date there is no salary increase featured in the budget and that the budget presented is conservative. Currently the NOC SELPA Directors and Business Officials are considering including a growth/decline model into the budget. This item will be an action item on the NOC SELPA Superintendent Cabinet Meeting Agenda for January 8, 2021.

8.0 North Orange County Special Education Local Plan Area 2019-2020 Regionalized Service Reserve

This item will be an action item on the NOC SELPA Superintendent Cabinet Meeting Agenda for January 8, 2021.

9.0 Aligning the North Orange County Special Education Local Plan Area Mental Health Guidance with SB 820

Dr. Jean Martin shared the conversations that the NOC SELPA Directors and Business Officials had regarding aligning the NOC SELPA Mental Health Guidance with Senate Bill (SB) 820. Currently, the NOC SELPA districts use the State mental health funds exclusively for students with IEPs. SB 820 allows districts to use the funds for both general education and special education students. To date, the NOC SELPA Directors and Business Officials would prefer to continue utilizing the State mental health funds for students on IEPs.

10.0 Alternative Dispute Resolution Grant

Dr. Jean Martin shared that the NOC SELPA applied for an Alternative Dispute Resolution Grant. The Grant award will be based on the number of SELPAs that applied for the Grant. It is anticipated that the NOC SELPA will receive approximately \$70,000. The Grant award will be used to fund Facilitated IEP Trainings by Key2Ed.

11.0 Update on the IDEA Class Action Lawsuits

Dr. Jean Martin provided an update on the *Martinez et al. v. Newsom et al.* and the *J.T. et al. v. deBlasio et al.* class action lawsuits.

12.0 School Reopening Information and Guidance Padlet

Dr. Jean Martin shared information on the School Reopening Information and Guidance Padlet.

VI. Suggested Items for Next Agenda

No suggestions were provided.

VII. Adjournment

Superintendent Dr. Joanne Culverhouse motioned to adjourn the meeting of the North Orange County SELPA Superintendent Cabinet at 10:09 a.m. Dr. Ramon Miramontes seconded the motion.

Vote: 6 Yes 0 No

Roll Call:

Mr. Jim Coombs, Yes
Dr. Ramon Miramontes, Yes
Dr. Bob Pletka, Yes
Dr. Scott Scambray, Yes
Dr. Joanne Culverhouse, Yes
Dr. Jeff Hittenberger, Yes

Motion carried.