

**North Orange County Special Education Local Plan Area
Superintendent Cabinet
Minutes of Meeting May 21, 2021**

Location/Time: NOC SELPA Office - Zoom/ 9:30 a.m.

In Attendance:

Mr. Jim Coombs, Superintendent, Lowell Joint School District and Chairperson of the North Orange County Special Education Local Plan Area Superintendent Cabinet
Dr. Ramon Miramontes, Superintendent, Buena Park School District
Dr. Scott Scambray, Superintendent, Fullerton Joint Union School District
Dr. Joanne Culverhouse, Superintendent, La Habra City School District
Dr. Jeff Hittenberger, Chief Academic Officer, Orange County Department of Education
Dr. Jean Martin, Director, North Orange County Special Education Local Plan Area

I. Call to Order:

Superintendent Mr. Jim Coombs called to order the North Orange County Special Education Local Plan Area (NOC SELPA) Superintendent Cabinet Meeting at 9:38 a.m.

II. Approval of the North Orange County Special Education Local Plan Area Superintendent Cabinet Meeting Agenda for May 21, 2021.

The NOC SELPA Superintendent Cabinet Meeting Agenda for May 21, 2021 was presented.

A motion to approve the NOC SELPA Superintendent Cabinet Meeting Agenda for May 21, 2021 was initiated by Dr. Ramon Miramontes. Dr. Scott Scambray seconded the motion.

Vote: 4 Yes, 0 No

Roll Call:

Mr. Jim Coombs, Yes
Dr. Ramon Miramontes, Yes
Dr. Scott Scambray, Yes
Dr. Joanne Culverhouse, Yes
Motion carried

III. Open Session:

Superintendent Mr. Jim Coombs called for any communication from the public.

No communication from the public was provided via email prior to the meeting.

IV. Action Item(s):

1.0 Approval of the North Orange County Special Education Local Plan Area Superintendent Cabinet Minutes of Meeting March 19, 2021.

The NOC SELPA Superintendent Cabinet Minutes of Meeting March 19, 2021 was presented.

A motion to approve the NOC SELPA Superintendent Cabinet Minutes of Meeting March 19, 2021 was initiated by Dr. Joanne Culverhouse. Dr. Scott Scambray seconded the motion.

Vote: 4 Yes, 0 No

Roll Call:

Mr. Jim Coombs, Yes
Dr. Ramon Miramontes, Yes
Dr. Scott Scambray, Yes
Dr. Joanne Culverhouse, Yes
Motion carried

2.0 Approval of the North Orange County Special Education Local Plan Area 2021- 2022 Local Plan Sections (A) Contacts and Certifications, (D) Annual Budget Plan, and (E) Annual Service Plan

The NOC SELPA 2021-2022 Local Plan Sections ((A) Contacts and Certifications, (D) Annual Budget Plan, and (E) Annual Service Plan were presented for approval. Dr. Jean Martin explained that the Annual Budget and Service Plan is approved by the NOC SELPA Superintendents Cabinet annually. These documents have already been reviewed and approved by the NOC SELPA Community Advisory Committee as well as the NOC SELPA Directors and Business Officials. This year CDE has added a new requirement for Orange County Superintendent, Dr. Al Mijares, to also approve the Annual Budget Plan and Annual Service Plan.

A motion to approve the NOC SELPA 2021- 2022 Local Plan Sections (A) Contacts and Certifications, (D) Annual Budget Plan, and (E) Annual Service Plan was initiated by Dr. Scott Scambray. Dr. Joanne Culverhouse seconded the motion.

Vote: 4 Yes, 0 No

Roll Call:

Mr. Jim Coombs, Yes
Dr. Ramon Miramontes, Yes
Dr. Scott Scambray, Yes
Dr. Joanne Culverhouse, Yes
Motion carried

3.0 Approval of the North Orange County Special Education Local Plan Area 2021- 2022 Superintendent Cabinet Chairperson

In accordance with the guidelines of the NOC SELPA Governance structure, it was recommended that Dr. Joanne Culverhouse, Superintendent of the La Habra City School District be installed as Chairperson of the NOC SELPA Superintendent Cabinet for the 2021-2022 term.

A motion to approve Dr. Joanne Culverhouse as Chairperson of the NOC SELPA Superintendent Cabinet was initiated by Dr. Ramon Miramontes. Dr. Scott Scambray seconded the motion. Her appointment passed unanimously, and Dr. Culverhouse accepted the position.

Vote: 4 Yes, 0 No

Roll Call:

Mr. Jim Coombs, Yes
Dr. Ramon Miramontes, Yes
Dr. Scott Scambray, Yes
Dr. Joanne Culverhouse, Yes
Motion carried

4.0 Approval of the North Orange County Special Education Local Plan Area 2021- 2022 Superintendent Cabinet Meeting Schedule

The 2021-2022 NOC SELPA Superintendent Cabinet Meeting Schedule was presented for approval. The dates have been reviewed by each Superintendent's assistant.

A motion to approve the NOC SELPA 2021- 2022 Superintendent Cabinet Meeting Schedule was initiated by Dr. Joanne Culverhouse. Dr. Ramon Miramontes seconded the motion.

Vote: 4 Yes, 0 No

Roll Call:

Mr. Jim Coombs, Yes
Dr. Ramon Miramontes, Yes
Dr. Scott Scambray, Yes
Dr. Joanne Culverhouse, Yes
Motion carried

5.0 Approval of the North Orange County Special Education Local Plan Area 2021- 2022 Parentally Placed Private School Student Proportionate Share Service Model

The NOC SELPA Parentally Place Private School Student Proportionate Share Service Model was presented for approval. This item is approved annually and is calculated based on individual district Parentally Placed Private School Student counts. The

service model outlined in the model will allow each district to utilize the funds calculated for their PPPSS count.

A motion to approve the NOC SELPA 2021- 2022 Parentally Placed Private School Student Proportionate Share Service Model was initiated by Dr. Scott Scambray. Dr. Joanne Culverhouse seconded the motion.

Vote: 4 Yes, 0 No

Roll Call:

Mr. Jim Coombs, Yes
Dr. Ramon Miramontes, Yes
Dr. Scott Scambray, Yes
Dr. Joanne Culverhouse, Yes
Motion carried

V. Discussion/Information Item(s):

6.0 North Orange County Special Education Local Plan Area Regionalized Services Estimated Actuals and Proposed 2021-2022 Adopted Budget Report

The Regionalized Services Estimated Actuals and proposed 2021-2022 Adopted Budget report was shared.

The budget projection includes a small increase for the NOC SELPA office rent but the new lease agreement reflects a 3% increase plus the addition of utilities and maintenance costs that were not previously included in the rent. A current comparative study by OCDE shows the space is over-market value for the area.

Mrs. Renee Hendrick provided a Budget Update memo. In her memo, she indicated that the 2021-22 Regional Services Budget does currently project a positive ending balance of approximately \$59,000. This may increase by 3% based on the increased COLA for special education. This may also be decreased based on projected expenditures for the NOC SELPA lease.

7.0 North Orange County Special Education Local Plan Area Local Plan Status Update

The NOC SELPA Local Plan was submitted to the California Department of Education on May 7, 2021.

8.0 North Orange County Special Education Local Plan Area Director 2020-2021 Accomplishments and 2021-2022 Goals

Dr. Jean Martin shared accomplishments for the 2020-2021 school year as well as goals for the 2021-2022 school year.

9.0 North Orange County Special Education Local Plan Area School Reopening Information and Guidance Padlet

The updated NOC SELPA School Reopening and Guidance Padlet was shared.

OTHER: Dr. Scott Scambray shared that interviews for the Fullerton Joint Union High School District Superintendent will take place the first week of June. A new Superintendent is expected to be hired before July 1, 2021.

VI. Suggested Items for Next Agenda

A discussion took place regarding the increase in special education students. All districts have seen an increase in special education students over the past few years.

All agreed that it was important to provide trainings to general education teachers including understanding disabilities and appropriate ways to provide accommodations and modifications to students on IEPs. It was also suggested that more communication is needed with the district communities to ensure that parents are aware of early intervention programs.

VII. Adjournment

Superintendent Jim Coombs motioned to adjourn the meeting of the North Orange County SELPA Superintendent Cabinet at 10:14 a.m. Dr Joanne Culverhouse seconded the motion.

Vote: 5 Yes 0 No

Roll Call:

Mr. Jim Coombs, Yes
Dr. Ramon Miramontes, Yes
Dr. Scott Scambray, Yes
Dr. Joanne Culverhouse, Yes
Dr. Jeff Hittenberger, Yes
Motion carried.