

**North Orange County Special Education Local Plan Area
Community Advisory Committee Board
Minutes of Meeting September 14, 2023**

Location/Time: NOC SELPA Office/ 11:30 a.m.

In Attendance:

Mrs. Anne Russell, District Representative and CAC Board Chairperson, Lowell Joint School District
Ms. Miyoko Itokazu, District Representative and CAC Board Vice Chairperson, Fullerton Joint Union High School District
Ms. Cherie Hayes, District Representative, Buena Park School District
Ms. Catie Williamson, District Representative, Fullerton School District
Ms. Cheryl Seitter, Parent Representative, Fullerton School District
Ms. Chloe Medina, Parent Representative, La Habra City School District
Ms. Rosie Singery, Parent Representative, Lowell Joint School District
Dr. Robin Gilligan, Ed.D., Director, North Orange County SELPA

I. Call to Order:

Chairperson Mrs. Anne Russell called to order the North Orange County (NOC) Special Education Local Plan Area (SELPA) Community Advisory Committee (CAC) Board Meeting at 11:30 a.m.

II. Approval of the North Orange County Special Education Local Plan Area Community Advisory Committee Board Meeting Agenda for September 14, 2023.

The North Orange County Special Education Local Plan Area Community Advisory Committee Board Meeting Agenda for September 14, 2023 was presented.

A motion to approve the NOC SELPA Community Advisory Committee Board Meeting Agenda for September 14, 2023 was initiated by Ms. Catie Williamson. Ms. Cheryl Seitter seconded the motion.

Vote: 7 Yes, 0 No

Motion carried.

III. Open Session:

Chairperson Mrs. Anne Russell called for any communication from the public. No communication from the public was provided.

IV. Action Item(s):

1.0 Approval of the NOC SELPA CAC Board Minutes of Meeting April 20, 2023.

The NOC SELPA CAC Board Minutes of Meeting April 20, 2023 was presented for approval.

A motion to approve the NOC SELPA CAC Board Minutes of Meeting April 20, 2023 was initiated by Ms. Cheryl Seitter. Ms. Chole Medina seconded the motion.

Vote: 7 Yes, 0 No

Motion carried.

V. Discussion/Information Item(s):

2.0 Board Member Introductions

The 2023-2024 NOC SELPA CAC Board Members were introduced and welcomed.

3.0 Feedback from September 14, 2023 Presentation “IEP Binder Make-it, Take-it”

It was shared that the feedback provided through the chat was very positive and expressed appreciation for the materials provided and organization suggestions.

The number of participants who joined the Zoom was lower than the number of registrants, and it was suggested that future presentations be advertised via Facebook and community Buzz pages.

4.0 2023-2024 Board Members and Officer List

The list of 2023-2024 NOC SELPA CAC Board members and officers was reviewed, and any corrections to contact information were made. Anyone who is interested or would like to know more about CAC Board member or officer positions is encouraged to reach out to either the CAC Board Chairperson, Mrs. Anne Russell, or NOC SELPA Director Dr. Robin Gilligan.

5.0 2023-2024 NOC SELPA CAC Presentation Dates and Topics

The flyer for the 2023-2024 NOC SELPA CAC Presentation dates and topics was shared, and the following updates were provided:

- November 2023 (Transitions: Middle to High School): Information regarding Open Enrollment for FJUHSD was shared, and it was noted that this presentation is very helpful to hold prior to the start of the Open Enrollment period.
- January 2024 (After Graduation: What’s Next): The CAC Board has connected with the FJUHSD ATP Director. The new Alternative Pathway to a diploma will also be discussed as well.
- March 2024 (Parenting Children with Diverse Needs): Information about the mental health act funds was shared. Given the changes currently occurring with this funding, it may be challenging to connect with a presenter, but it was suggested to ask OCDE if they have possible contacts for the Board to consider.
- April 2024 (Annual Budget and Service Plan): This presentation will include all sections of the NOC SELPA Local Plan that are being updated this year.

It was also suggested to add a link to the NOC SELPA CAC Listserv to the end of parent presentations.

6.0 2023-20234 NOC SELPA CAC Board Meeting Dates

The 2023-2024 NOC SELPA CAC Board Meeting dates were shared. Calendar invites will also be shared for easy reference.

7.0 2023-2024 NOC SELPA Local Plan Section B Update Timeline

Dr. Robin Gilligan shared the timeline and process for updating the NOC SELPA Local Plan Section B that will be taking place this year.

8.0 NOC SELPA CAC Social Media Pages and Updates

There was discussion regarding ways to increase parent engagement and involvement in the NOC SELPA CAC. The state of California was represented in Washington, D.C by one of the NOC SELPA Board members, who spoke on mental health, Early Start, and social security eligibility during Legislative Action Day

VI. Suggested Items for Next Agenda

The November 2023 NOC SELPA CAC Board Meeting will include a discussion regarding and review of the NOC SELPA CAC Bylaws.

VII. Adjournment

The meeting was adjourned at 12:50 p.m.