

**North Orange County Special Education Local Plan Area  
Community Advisory Committee Board  
Minutes of Meeting March 14, 2024**

**Location/Time:** NOC SELPA Office/ 11:30 a.m.

**In Attendance:**

Mrs. Annie Russell, Lowell Joint School District (District Representative & CAC Board Chairperson)  
Ms. Miyoko Itozaku, Fullerton Joint Union High School District (District Representative & CAC Board Vice Chairperson)  
Ms. Catie Williamson, Fullerton School District (District Representative)  
Ms. Cheryl Seitter, Fullerton School District (Parent Representative)  
Ms. Rosie Singery, Lowell Joint School District (Parent Representative)  
Ms. Angel Morrison, Buena Park School District (Parent Representative)  
Ms. Chloe Medina, La Habra City School District (Parent Representative)  
Mrs. Laura Margulieux, NOC SELPA Representative for the NOC SELPA Director

**I. Call to Order:**

Chairperson Mrs. Anne Russell called to order the North Orange County (NOC) Special Education Local Plan Area (SELPA) Community Advisory Committee (CAC) Board Meeting at 11:36 a.m.

**II. Approval of the North Orange County Special Education Local Plan Area Community Advisory Committee Board Meeting Agenda for March 14, 2024.**

The North Orange County Special Education Local Plan Area Community Advisory Committee Board Meeting Agenda for March 14, 2024 was presented.

A motion to approve the NOC SELPA Community Advisory Committee Board Meeting Agenda for March 14, 2024 was initiated by Ms. Miyoko Itokazu. Ms. Cheryl Seitter seconded the motion.

Vote: 5, 0 No

**III. Open Session:**

Chairperson Mrs. Anne Russell called for any communication from the public. No communication from the public was provided.

**IV. Action Item(s):**

**1. Approval of the NOC SELPA CAC Board Minutes of Meeting January 18, 2024**

The NOC SELPA CAC Board Minutes of Meeting January 18, 2024 was presented for approval.

A motion to approve the NOC SELPA CAC Board Minutes of Meeting January 18, 2024 was initiated by Ms. Catie Williamson. Ms. Miyoko Itozaku seconded the motion.

Vote: 5 Yes, 0 No

**V. Discussion/Information Item(s):**

**2. Board Member Introductions**

The NOC SELPA CAC Board Members were introduced and welcomed.

**3. 2023-2024 NOC SELPA Local Plan Sections A and B (Second Read)**

The 2023-2024 NOC SELPA Local Plan Sections A and B were reviewed.

There was discussion regarding Item 6 in Section B, and one minor correction was proposed that will be incorporated into the final version.

**4. NOC SELPA CAC Bylaws Review**

Section 3.25

The same feedback from last meeting regarding updating the language and setting up new social media accounts was shared. This will be revisited at the April meeting.

Section 5.1.3

The feedback from the January meeting was reviewed. The consensus was to move forward with the suggested change from five days to three.

Section 4.1

There was discussion regarding the challenges around having a student representative as an official committee member and potentially updating that part of the language. One consideration is the timing of these meetings and whether a different meeting time may allow for the participation of a student representative.

Regarding the district representatives, it was suggested that District Directors be encouraged to consider teachers for these appointments.

There was discussion regarding ways to increase parent participation, including the idea of a resource fair (possibly in the fall) and ways to encourage attendance at the presentations through various communication channels.

**5. 2023-2024 Board Members and Officer List**

The 2023-2024 CAC Board Members and Officer lists were reviewed. It was noted

that all Officer positions will be up for election at the end of the 2023-2024 school year.

**6. Feedback from March 14, 2024 Presentation “Parenting Children with Diverse Needs”**

The feedback from today’s presentation was positive. An e-mail notification will be sent out when the recording and presentation slide deck are available on the NOC SELPA CAC website.

**7. 2023-2024 NOC SELPA CAC Presentation Dates and Topics**

This item will be discussed further at the CAC Board Meeting in April 2024.

**8. 2024-2025 CAC Presentation Dates and Topics**

This item will be discussed further at the CAC Board Meeting in April 2024.

**VI. Suggested Items for Next Agenda**

Agenda items 7 and 8 will be included on the agenda for the April 18, 2024 NOC SELPA CAC Board Meeting.

**VII. Adjournment**

The meeting was adjourned at 12:20 p.m.