

**North Orange County Special Education Local Plan Area
Community Advisory Committee
Minutes of Meeting February 27, 2025**

Location/Time: NOC SELPA Office/ 11:30 a.m.

In Attendance:

Ms. Claudia Licon, Buena Park School District (Parent Representative)
Ms. Cherie Hayes, Buena Park School District (District Representative)
Ms. Karen Yingling, Fullerton School District (Parent Representative)
Ms. Catie Williamson, Fullerton School District (District Representative)
Ms. Sue Pettinicchio, Fullerton School District (District Representative)
Ms. Miyoko Itokazu, Fullerton Joint Union High School District (District Representative and CAC Vice Chairperson)
Ms. Malia Quezada, La Habra City School District (District Representative and CAC Secretary)
Ms. Tracy Berkley, Community Member
Dr. Robin Gilligan, North Orange County SELPA Director

I. Call to Order:

NOC SELPA CAC Vice Chairperson Ms. Miyoko Itokazu called to order the North Orange County (NOC) Special Education Local Plan Area (SELPA) Community Advisory Committee (CAC) Meeting at 11:39 a.m.

II. Approval of the North Orange County Special Education Local Plan Area Community Advisory Committee Meeting Agenda for February 27, 2025.

The NOC SELPA CAC Meeting Agenda for February 27, 2025 was presented and approved by all members present.

III. Open Session:

No additional items were brought forward for discussion.

IV. Action Item(s):

1. Approval of the NOC SELPA CAC Board Minutes of Meeting January 16, 2025

The NOC SELPA CAC Board Minutes of Meeting January 16, 2025 were presented for approval.

A motion to approve the NOC SELPA CAC Board Minutes of Meeting January 16, 2025 was initiated by Ms. Cherie Hayes. Ms. Catie Williamson seconded the motion.

Vote: 8 Yes, 0 No.

Motion carried.

2. Nomination and Approval of NOC SELPA CAC Officers

A motion to install the following NOC SELPA CAC members as CAC Chairperson, Vice Chairperson, and Secretary was initiated by Ms. Cherie Hayes. Ms. Tracy Berkley seconded the motion.

Chairperson

Ms. Chloe Medina, La Habra City School District (Parent Representative)

Vice Chairperson

Ms. Karen Yingling, Fullerton School District (Parent Representative)

Secretary

Ms. Catie Williamson, Fullerton School District (District Representative)

Vote: 8 Yes, 0 No

Motion carried.

It was further agreed that if assistance with the social media accounts is needed, the Vice Chairperson will contact CAC Board Member Malia Quezada for support.

V. Discussion/Information Item(s):

3. Upcoming County-wide Events

The information and flyers for the two upcoming county-wide events below were sent out by NOC SELPA Executive Assistant Laura Margulieux to both the CAC members and parents email distribution lists.

There was discussion regarding the importance of sharing and communicating available resources with CAC members and parents. Ms. Tracy Berkley indicated she will ask the FJUHSD Adult Transition Program Education Specialist to share additional resources with the NOC SELPA for dissemination through the CAC email distribution lists.

i. Empowering Transitions, Building Futures: 3/12/2025

ii. CAPTAIN Conference for Parents: 05/02/2025

4. CAC Letter of Support for Special Education

The Board discussed ways in which to advocate for IDEA special education laws, in light of shifts at the federal level. A suggestion was made to write a letter of support to ensure special education funding and protections for students with disabilities is

maintained. A draft letter was shared and reviewed, focusing on the stated purpose and goals of the CAC. It was emphasized that the NOC SELPA CAC may make recommendations for items to be brought forward for review and/or approval by the NOC SELPA Superintendent Cabinet. As the official governing body of the NOC SELPA, the NOC SELPA Superintendent Cabinet must approve the recommendations before any action may be taken.

There was discussion regarding parent involvement at LEA Board Meetings, and it was noted that the purpose of parent involvement is to gather input on topics of interest for review and discussion at CAC meetings.

The proposed revisions were noted in the draft letter and will be reviewed at the next CAC meeting.

5. 2024-2025 NOC SELPA CAC Presentations and Meeting Dates

The CAC next presentation on April 17, 2025 is titled “**ABCs of an IEP**” and will also include the Public Hearing for the NOC SELPA Annual Budget & Annual Service Plans.

The presentation will be held via Zoom and there was discussion regarding the chat monitoring process and answering questions before and during the presentation.

6. CAC Booth at First 5 Event in Buena Park

The First 5 resource fair is scheduled for April 25, 2025, with vendor setup beginning at 3:00 p.m. It will be in Buena Park, with the specific location still to be determined.

Ms. Chole Medina will share the official flyer as soon as it is finalized and it will be shared through the NOC SELPA CAC email distribution lists.

7. Communication Back to LEAs

Following earlier discussions, there was additional conversation about “reintroducing” SELPA supports and services at the LEA level and how to best connect with families to share this information.

There was discussion about creating a handout that defines the NOC SELPA CAC and provides information on upcoming events in the SELPA that can easily be shared at IEP meetings. This topic will be revisited at the next CAC meeting to continue exploring opportunities for events at the NOC SELPA office and in the LEAs.

VI. Suggested Items for Next Agenda

As noted in items 4 and 7 above, the next CAC meeting agenda will include a review of the proposed revisions to the CAC Letter of Support for Special Education and an item to continue discussion regarding communication between NOC SELPA LEAs and parents.

VII. Adjournment

The meeting was adjourned at 12:39 p.m.