

**North Orange County Special Education Local Plan Area  
Community Advisory Committee  
Minutes of Meeting September 12, 2024**

**Location/Time:** NOC SELPA Office/ 11:30 a.m.

**In Attendance:**

Ms. Miyoko Itozaku, Fullerton Joint Union High School District (District Representative & CAC Vice Chairperson)  
Ms. Cherie Hayes, Buena Park School District (District Representative)  
Ms. Susan Pettinicchio, Fullerton School District (District Representative)  
Ms. Mitra Sell, La Habra City School District (District Representative)  
Ms. Claudia Licon, Buena Park School District (Parent Representative)  
Ms. Cheryl Seitter, Fullerton School District (Parent Representative)  
Ms. Chloe Medina, La Habra City School District (Parent Representative)  
Ms. Laura Margulieux, North Orange County SELPA Executive Assistant  
Dr. Robin Gilligan, North Orange County SELPA Director

**I. Call to Order:**

Vice Chairperson Ms. Miyoko Itokazu called to order the North Orange County (NOC) Special Education Local Plan Area (SELPA) Community Advisory Committee (CAC) Meeting at 11:41 a.m.

**II. Approval of the North Orange County Special Education Local Plan Area Community Advisory Committee Meeting Agenda for April 18, 2024.**

The NOC SELPA CAC Meeting Agenda for September 12, 2024 was presented.

A motion to approve the NOC SELPA Community Advisory Committee Board Meeting Agenda for September 12, 2024 was initiated by Ms. Cherie Hayes. Ms. Chloe Medina seconded the motion.

Vote: 7 Yes, 0 No

**III. Open Session:**

Vice Chairperson Ms. Miyoko Itokazu called for any communication from the public. No communication from the public was provided.

**IV. Action Item(s):**

**1. Approval of the NOC SELPA CAC Board Minutes of Meeting April 18, 2024**

The NOC SELPA CAC Board Minutes of Meeting April 18, 2024 was presented for approval.

A motion to approve the NOC SELPA CAC Board Minutes of Meeting April 18, 2024 was initiated by Ms. Susan Pettinicchio. Ms. Cherie Hayes seconded the motion.

Vote: 7, 0 No

**2. Approval of the 2024-2025 Updated NOC SELPA CAC Bylaws**

The updated NOC SELPA CAC Bylaws were presented for approval, and the proposed changes in sections 3.2.5 and 5.1.1 were reviewed.

A motion to approve the updated NOC SELPA CAC Bylaws with the proposed changes was initiated by Ms. Cheyl Seitter. Ms. Mitra Sell seconded the motion.

Vote: 7, 0 No

**V. Discussion/Information Item(s):**

**3. Feedback from September 12, 2024 Presentation “Supporting Challenging Behaviors at Home”**

The feedback regarding this morning’s presentation was positive, and the parent members indicated they appreciated the content, questions from the attendees, and suggested strategies.

**4. 2024-2025 Members and Officer List**

The 2024-2025 Members and Officer List was shared and the vacancies and new members were reviewed.

**5. Election of Officers**

Section VI of the CAC Bylaws was reviewed regarding the required officer positions. This item will be revisited at the November CAC meeting so that the members can consider nominations.

**6. 2024-2025 NOC SELPA CAC Presentation Dates and Topics**

The presentation dates, times, and topics for the 2024-2025 school year were shared and reviewed.

There was discussion regarding dissemination of the flyer with the CAC presentations to ensure the information is being shared throughout the NOC SELPA member LEAs in addition to being posted on the NOC SELPA CAC website.

An overview of the timeline and purpose of the public hearing of the Annual Budget Plan and Annual Service Plan was provided.

There was also discussion regarding holding the presentations in person rather than via Zoom and the potential for a hybrid option. Based on the feedback received, this topic

will be revisited at future meetings.

**7. 2024-2025 NOC SELPA CAC Board Meeting Dates**

The CAC Board Meeting dates for 2024-2025 were shared and reviewed.

**8. Planning of the Spring Resource Fair**

There was discussion regarding partnering with First Five, as they are also organizing a resource fair in Buena Park in April. It was suggested that the NOC SELPA participate in this resource fair instead of the one proposed for February and provide IEP binder materials as a way to network with those providers for other events in the following school year.

This suggestion will be included on the November agenda for further discussion and possible approval. If approved, the presentation schedule will be updated and shared.

**VI. Suggested Items for Next Agenda**

No additional items were suggested beyond those noted in agenda items 5 and 8.

**VII. Adjournment**

The meeting was adjourned at 12:23 p.m.