

**North Orange County Special Education Local Plan Area
Superintendent Cabinet
Minutes of Meeting March 28, 2025**

Location/Time: North Orange County SELPA Office / 9:30 a.m.

In Attendance:

Dr. Steve McLaughlin, Superintendent, Fullerton Joint Union High School District, and
Chairperson of the NOC SELPA Superintendent Cabinet
Ms. Sandra Poteet, Designee for Superintendent Dr. Julianne Lee, Buena Park School District
Dr. Robert Pletka, Superintendent, Fullerton School District
Dr. Mario Carlos, Superintendent, La Habra City School District
Mr. Jim Coombs, Superintendent, Lowell Joint School District
Dr. Stefan Bean, Superintendent, Orange County Department of Education
Mr. David Giordano, Associate Superintendent, Administrative Services Division, Orange
County Department of Education
Mrs. Analee Kredel, Associate Superintendent, Educational Programs Division, Orange
County Department of Education
Dr. Robin Gilligan, Director, North Orange County Special Education Local Plan Area

I. Call to Order:

Superintendent and Past Chairperson Dr. Robert Pletka called to order the North Orange
County (NOC) Special Education Local Plan Area (SELPA) Superintendent Cabinet Meeting
at 9:45 a.m.

**II. Approval of the NOC SELPA Superintendent Cabinet Meeting Agenda for March 28,
2025.**

The NOC SELPA Superintendent Cabinet Meeting Agenda for March 28, 2025 was presented.

A motion to approve the NOC SELPA Superintendent Cabinet Meeting Agenda for
March 28, 2025 was initiated by Mr. Jim Coombs. Dr. Mario Carlos seconded the motion.

Vote: 5 Yes, 0 No (1 absent)

Motion carried.

III. Open Session:

Superintendent Dr. Robert Pletka called for any communication from the public. No
communication from the public was provided.

IV. Action Item(s):

1.0 Approval of the NOC SELPA Superintendent Cabinet Minutes of Meeting January 24, 2025.

The North Orange County Special Education Local Plan Area Superintendent Cabinet Minutes of Meeting January 24, 2025 were presented for approval.

A motion to approve the NOC SELPA Superintendent Cabinet Minutes of Meeting January 24, 2025 was initiated by Dr. Stefan Bean. Mr. Jim Coombs seconded the motion.

Vote: 5 Yes, 0 No, (1 absent)

Motion carried.

2.0 Approval of the OCDE Maintenance Study Recommendations for the NOC SELPA

Dr. Stefan Bean shared about the Classification Maintenance Study conducted by the Orange County Department of Education. At the conclusion of the study, it was recommended that job titles and salaries within the organization be aligned with industry standards. This recommendation affected some positions within the NOC SELPA, including the NOC SELPA Director.

A motion to approve the OCDE Maintenance Study Recommendations for the NOC SELPA was initiated by Mr. Jim Coombs. Dr. Stefan Bean seconded the motion.

Vote: 5 Yes, 0 No, (1 absent)

Motion carried.

V. Discussion/Information Item(s):

3.0 Review of NOC SELPA Funding Model

Dr. Robin Gilligan and OCDE Associate Superintendent of Administrative Services Mr. David Giordano shared an update on the process with the fiscal contractor reviewing the NOC SELPA funding model. This work with the contractor is ongoing and additional information will be shared at the May 23, 2025 NOC SELPA Superintendent Cabinet meeting. No new information was shared at this time.

4.0 Certified P-1 ADA and Base Grant Funding

Dr. Robin Gilligan shared the most recent certified P-1 data confirming each LEA's ADA funded year based on data from the current year, prior year, or prior prior year. The report also included special education base grant funding entitlements for each LEA. It was noted that entitlements are different from the allocation amounts, which are based on

the current NOC SELPA approved funding model.

The next update will be after P-2 is certified.

5.0 SEIS Fee Increase Letter

Dr. Robin Gilligan shared communication from the San Joaquin County Office of Education that the license fee for their Special Education Information System (SEIS) will increase by \$1.00 per student beginning with the 2025-2026 school year.

There were no questions regarding this item, and the full agreement will be brought forward for approval at the May 23, 2025 NOC SELPA Superintendent Cabinet meeting.

6.0 Above and Beyond Award Celebration Date

The 2025 recipients of the NOC SELPA Above and Beyond Award were shared. The celebration will be held on April 23, 2025 at the Buena Park Community Center.

7.0 NOC SELPA Member Report or LEA Information Sharing

The following updates were shared:

- Ladera Palma Elementary School in La Habra has been recognized by the California Association for Bilingual Education (CABE).
- There was a presentation at the last Fullerton Joint Union High School District Board meeting honoring the Department Chairs of Special Education from each High School. Additionally, the Director presented to the Board on special education programming and data. The Director highlighted the work of staff in the division.
- Fullerton Elementary is in the process of developing a Special Education Ambassador program. More information will be shared as they begin the process of planning and preparing for the program.

VI. Suggested Items for Next Agenda

As noted above in agenda items 3.0 and 5.0, the agenda for the May 23, 2025 NOC SELPA Superintendent Cabinet meeting will include information regarding the NOC SELPA funding model and an approval item for the proposed SEIS license agreement.

VII. Adjournment

A motion to adjourn the March 28, 2025 NOC SELPA Superintendent Cabinet meeting was initiated by Mr. Jim Coombs. Dr. Steve McLaughlin seconded the motion.

Vote: 6 Yes, 0 No

Motion carried, and the meeting was adjourned at 10:30 a.m.