



# REINSERTION OF GASTROSTOMY TUBE/BUTTON

## I. GENERAL INFORMATION

- A. Securing of Gastrostomy Tube (GTT) is the parent/careprovider responsibility.
- B. Prompt reinsertion of tube is recommended after dislodging so ostomy remains patent. Delay of reinsertion may cause ostomy to constrict, which may require surgical intervention or cause painful reinsertion.  
*If there is a problem with reinsertion, notify school nurse and parent/careprovider*
- C. After reinsertion of the tube by trained staff, inflation of balloon and verification of correct placement is the responsibility of the licensed nurse or parent/careprovider.
- D. Parent/careprovider will supply necessary equipment for performing procedure at school.

## II. PERSONNEL

- A. School Nurse
- B. Designated school personnel under direct or indirect supervision by the credentialed school nurse.



# REINSERTION OF GASTROSTOMY TUBE/BUTTON

Student's Name: \_\_\_\_\_ DOB: \_\_\_\_\_

<b>Equipment and Supplies</b> <b>*(Responsibility of parent/care-provider).</b>	1. *Catheter (straight or foley) or replacement button of appropriate size. 2. * water soluble lubricant. 3. *Paper tape	4. *3 X 3 gauze 5. Paper towel <u>For inflation of catheter balloon include:</u> 6. *Syringe to inflate catheter balloon, 5cc. 7. Water
<b>PROCEDURE</b>		
<b>ESSENTIAL STEPS</b>	<b>KEY POINTS &amp; PRECAUTIONS</b>	
1. Notify School Nurse 2. Position student on their back 3. Wash hands. 4. Explain procedure to student, as appropriate. 5. a: Open the catheter/button package, being careful not to touch the tip.  b. Put on gloves. c. Remove catheter/button from package.  6. Squeeze small amount of lubricant on inside of catheter/button package, if needed. Rotate tip in the lubricant 7. Insert 2 – 2 ½ inches for catheter or insert button stem flush to abdomen.	<p>This is a clean, not sterile procedure. It is not considered an emergency procedure.</p> <p>Ensure the correct size of the replacement catheter/button.</p> <p>If no replacement catheter/button is available the existing catheter/button may be used. If the balloon is inflated, deflate the balloon by attaching a syringe onto the balloon port and removing entire the contents. Rinse the catheter/button with water and remove any balloon fragments if observed. Resume with Step # 4</p> <p><b>FOR LICENSED NURSE:</b>  Fill syringe with 5cc water and inflate balloon to test for leaks or tears  b. Deflate balloon completely</p> <p>Insertion may be easier if the catheter / button is lubricated.</p> <p>Slight resistance may be normal upon insertion. However, if unable to insert without difficulty or if child exhibits pain or signs of discomfort while inserting: stop procedure – cover area with gauze, tape in place, and call school nurse and parent/careprovider immediately.</p>	

ESSENTIAL STEPS	KEY POINTS & PRECAUTIONS
<p>9. If using catheter, clamp or insert plug.</p> <p>10. If providing patency only, tube/button <b><u>must be</u></b> taped securely in place to prevent dislodging.</p> <p>11. Record incident and notify parent/careprovider.</p>	<p><b>FOR LICENSED NURSE:</b></p> <p>Withdraw correct amount (5cc) of water with the syringe.</p> <p>Inflate the catheter/button balloon by injecting water into the balloon port.</p> <p>Pull gently on catheter/button until resistance is met; this secures the balloon up to the stoma site for proper placement.</p> <p><b>NOTHING</b> by tube is to be given by school personnel until GTT patency is determined by school nurse.</p>