

Staff Development/Training Requirements

Key Points of Requirements for Training and Supervision of Designated School Personnel and Unlicensed Assistive Personnel

Designated school and unlicensed personnel must be:

1. Trained prior to administration of SPHCS.
2. Observed by the school nurse while performing SPHCS until competency has been achieved and documented.
3. Directly supervised by the school nurse while performing SPHCS quarterly or more often to assure continued competency.

The school nurse and other designated school personnel must meet all training requirements as outlined below.

The school nurse is the authorized person responsible for implementing procedures, including the training and supervision of school personnel designated to assist in the administration of these services. Such training and supervision of school personnel constitutes the practice of nursing and must be provided according to the Business and Professions Code and CEC: Section 49423.5, Title 5, 3051.12.

A. Basic Requirements for the School Nurse Implementing SPHCS

1. Current skills necessary to provide SPHCS for individuals with exceptional needs, including use of equipment and supplies, appropriate techniques, required record keeping and maintenance of physical environment.
2. Related knowledge of medical complications, signs and symptoms, emergency care and use of appropriate emergency medical resources.
3. Competence in cardiopulmonary resuscitation (CPR) and possession of current CPR card.
4. Skills in teaching and supervising SPHCS procedures.

B. Basic Requirements for Supervision of Designated School Personnel by School Nurses.

1. Verification of CPR competency and possession of current certification.

Staff Development/Training Requirements (Continued)

2. Training and immediate supervision of personnel administering SPHCS competency has been achieved and documented for the following skills:
 - a. safe administration of SPHCS,
 - b. maintenance of equipment, supplies, records, and the physical environment,
 - c. assurance of confidentiality and privacy rights of the pupil,
 - d. recognition of emergency situations and ability to provide appropriate emergency care and referrals.
3. Immediate supervision, at least quarterly or more often at the discretion of the school nurse, to document continued competency in the provision of SPHCS and related emergency procedures.
4. Recommendation of appropriate inservice training programs approved by district school health department.
5. Maintenance of a current list of all personnel qualified to provide SPHCS.

STAFF DEVELOPMENT FOR SCHOOL NURSES

California Administrative Code: Title 5 Regulations require that the medically related training of credentialed school nurses shall be obtained in an approved program. Such training shall be designed to include current information and techniques related to meeting students needs for specialized health care services. To ensure consistency in providing SPHCS, the school nurse should also contact the medical professional who taught the treatment techniques to the student's parent or care provider.

Possible sources of training are:

- a. career and continuing education programs approved by the appropriate licensing board
- b. training programs in cooperation with public or private medical institutions, public health agencies, volunteer agencies, Visiting Nurse Association, and the American Red Cross
- c. Orange County Department of Education, Orange County School Nurses Organization, and California School Nurses Organization provide approved inservices in these areas and/or work cooperatively with local institutions of higher learning to obtain training designed to meet the unique needs of school nurses.
- d. Physicians, PNP's, NP's, PA's.
- e. Other qualified school nurses.