



Orange County Department of Education
Voluntary Enrollment Form/DMV Pull Notice Program

I understand that by voluntarily signing this form and providing a copy of my driver's license that I am authorizing the Department to enroll me in the Department of Motor Vehicles Pull Notice Program. Furthermore, I agree to comply with the policies and procedures outlined below.

- I understand that Orange County Department of Education (OCDE) will submit my driver's license information to the Department of Motor Vehicles (DMV) for the purpose of reviewing my driving record. My driving record will periodically be checked in accordance with the needs of the Department and the parameters of the Pull Notice and Safe Driver Programs.
- I understand that Department vehicles will not be used for personal business.
- I will ensure all safety rules and regulations are complied with when using Department vehicles including ensuring all vehicle occupants wear seat belts.
- I will obey all traffic laws and regulations when using Department vehicles.
- I understand it's required that there be two licensed and Department-approved drivers for trips over 100 miles.
- In accordance with DMV regulations the number of students and staff in Department vans must be limited to ten (10) or the number of seat belts in the vehicles.
- I will immediately notify Risk Management and my supervisor if my driver's license is suspended, or revoked, or I have committed a driving offense which would add points to my record.
- I will ensure the vehicle has an accident identification card before I use the vehicle.
- I will not use my personal vehicle to transport students.

Employee's Printed Name

Supervisor's Printed Name

Employee's Signature

Supervisor's Signature

Date

Date