



Employee Safety and Health Concern Form

For imminent hazards or threats or emergencies, please call 911
For non-emergency concerns, please complete and fax this form to 714-549-4812

Orange County Department of Education recognizes that to maintain a safe and secure workplace, there must be open, two-way communication that allows employees to report all potentially unsafe conditions without fear of reprisal. Please complete this form to suggest ideas or report an unsafe workplace condition or practice. You can also call OCDE's Risk Management Coordinator at (714) 966-4059 to report any unsafe conditions.

Please describe what OCDE can do to improve safety:

Please describe any unsafe workplace condition or practice:

Please list all potential COVID – 19 hazards:

Has this matter been reported to the area supervisor? Yes No

Employee Name: (optional):	Date:
Work Area:	