



August 2, 2017

To: Directors/Managers of Business

From: Howard Marinier, Administrator
Business Services

Subject: School District Appropriations (Gann) Limits

**ORANGE COUNTY
DEPARTMENT
OF EDUCATION**

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AL MIJARES, Ph.D.
County Superintendent
of Schools

According to Government Code Section 7906(f), each school district shall report to the Superintendent of Public Instruction and to the Director of Finance at least annually its appropriations limit, its appropriations subject to limitation, the amount of its state aid apportionments and subventions included within the proceeds of taxes of the school district, and amounts excluded from its appropriations limit, at a time and in a manner prescribed by the Superintendent of Public Instruction and approved by the Director of Finance.

Additionally, Education Code Section 42132 specifies that on or before September 15 the governing board of each school district shall adopt a resolution identifying their estimated appropriations limit for the current fiscal year and their actual appropriations limit for the preceding fiscal year. Notwithstanding Section 7910 of the Government Code, the documentation supporting the adoption resolution shall be made available to the public on the date of the meeting. Enclosed are sample resolutions to assist districts with compliance of the Education Code.

Government Code Section 7910(a) requires that fifteen days prior to the regular scheduled meeting or noticed special meeting documentation used in the determination of the appropriations limit and other necessary determinations shall be available to the public. The determinations made pursuant to this section are legislative acts.

Form GANN is included in the Standardized Account Code Structure (SACS) software (SACS2017ALL) to assist local educational agencies in meeting their constitutional and statutory obligations under the Gann Initiative to calculate appropriations limits and appropriations subject to limitation. Districts must include their completed Form GANN with their officially exported Unaudited Actuals submission.

Although Form GANN contains preloaded or extracted data, some data must be manually entered on the form. Specifically, Line 19, Medicare, is not extracted and must be manually entered on the form. In addition, the form contains updated inflation adjustments on Line D2.

**ORANGE COUNTY
BOARD OF EDUCATION**

JOHN W. BEDELL, PH.D.

DAVID L. BOYD

REBECCA "BECKIE" GOMEZ

LINDA LINDHOLM

KEN L. WILLIAMS, D.O.

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The adjustment columns are available to make any necessary corrections to prior year Gann data or to extracted data. All adjustments must be explained in the bottom section of Form GANN, and documentation supporting the adjustment kept in your files along with a copy of this year's Form GANN. A fatal internal form check added to the software will prompt users to enter an explanation if data exists in the Adjustments column. Users will be able to close the form without fixing the condition, but the explanation must be provided to complete an official export.

It is important to note that an amount on Section D, Line 10 on the Form GANN indicates an increase to the appropriations limit per Government Code Section 7902.1. The District must report the increase of its appropriations limit to the Director of Finance within 45 days.

Please send a copy of the board adopted resolution to: **Howard Marinier, Administrator, Business Services, A-1155A, Orange County Department of Education**. If you have any questions or concerns regarding this request, please call me at (714) 966-4176.

Enclosures

cc: Chris Lombardo, Executive Director
Assistant Superintendents, Business