

CTC Only 1 form

Please read through this important information.

- Please have a Request for Live Scan form, and all other necessary forms, completed before your arrival.
- You must have a valid form of government identification to be fingerprinted. It can be a CA driver license, CA identification card, or passport. No student ID card will be accepted.
- We currently are taking credit card or cash as form of payment for Live Scan services.
- We ask that you arrive on time for your scheduled appointment. Please let us know if you are running late as we may have to reschedule the appointment for another day.
- When you arrive, Press the "Credentials" button on the intercom and we will let you in.
- Please look at our website for more information <https://ocde.us/Credentials/Pages/default.aspx>

The Credentials/Live Scan Unit is located at 3001 Redhill Avenue, Building 4, Suite 109
Costa Mesa CA 92626

CTC Fingerprinting Only:

- Fingerprinting for the Commission on Teacher Credentials only (complete fillable form first, then **print one copy**) CTC Fingerprinting Form

We look forward to seeing you. Please call (714) 966-4306 if you have any questions.

Thank you.

Credentials/Live Scan Unit