

**Form B: Memorandum of Understanding Between Two or More
Local Education Agencies Applying Jointly**

Lead LEA Name: _____
CDS Code: _____

California Scale-Up MTSS Statewide (SUMS) Initiative

This Memorandum of Understanding (MOU) template provides the terms and concepts that Local Education Agency(s) should discuss so they can increase understanding of their individual organizations and articulate how they will work together on the California Scale-Up MTSS Statewide (SUMS) Initiative grant. The resulting MOU must cover the following information:

Background:

In order for the California Scale-Up MTSS Statewide (SUMS) Initiative grant to be disbursed with efficiency and effectiveness, attention must be paid to the LEA partnership governance and fiscal organization and structures.

Purpose:

This MOU will stipulate to the terms of LEAs' partnership, including both fiscal and governance relationships.

Contents:

- Governance: This MOU will specify the norms and organizational structures for leadership, communications, and responsibilities, and also specify how leaders will be held accountable.
- Fiscal: One fiscal agent will represent all LEAs, to be mutually chosen.

Annual report, qualitative report, and expenditure report due to OCDE	<ul style="list-style-type: none">• July 31, 2018• July 31, 2019• July 31, 2020
---	---

Funding:

This MOU does not require a commitment of funds from any LEA.

Duration:

This MOU shall become effective upon signature by the authorized agents from the LEA(s) and will remain in effect until the end of the grant.

Contact Information:

This MOU must include the following information:

Lead LEA Name:	
Telephone:	
Fax:	
E-mail:	
Initiative Director/s:	
Superintendent:	
Fiscal Agent:	
Evaluator:	
LEA (2) Name:	
Telephone:	
Fax:	
E-mail:	
Initiative Co-Director/s:	
Superintendent:	
Fiscal Agent:	
Evaluator:	
LEA (3) Name:	
Telephone:	
Fax:	
E-mail:	
Initiative Co-Director/s:	
Superintendent:	
Fiscal Agent:	
Evaluator:	

Signatures:

The MOU must include dated signatures from authorizing agents, specifically, the LEA Initiative Co-directors, the LEA superintendents or designees, and the LEA fiscal agent. Signatures will be included on Form A.