

Community Advisory Committee (CAC)
Board Meeting Minutes
September 24, 2020

- Introductions: CAC Board Members
 - Representatives (refer to Bylaw 4.2.2 & 6.1)
 - Term is 2 years
 - Chairperson
 - Anne Russell nominated
 - Vice Chairperson
 - Tiffany Hoskinson nominated
 - Fill in the role for Chairperson when absent
 - Attending CAC parent meetings, trainings, and Board meetings
 - Utilize CAC social media platforms
 - Secretary
 - Malia Igarta nominated
 - Take minutes
 - Attending CAC parent meetings, trainings, and Board meetings
- Brown Act Meeting Requirements
 - Public meeting
 - Will discuss the importance of CAC decisions at the following CAC Board Meeting
 - Superintendents are the “governing body”
 - (11) CAC representatives
 - NOC SELPA will have a website & currently has a Facebook platform
 - Agenda Requirements of Board Meetings will need to be posted within (5) days per bylaws
 - Brown Act.states 72 hours
 - Proposed agenda items may be sent 2 weeks prior to the CAC board meeting
- Responsibilities of CAC Board Members
 - Districts send information to parents
- Upcoming Trainings
 - [2020-2021 Presentations](#)
 - Jeff & Christine Hittenberger October 22nd from 9:00 a.m. - 10:00 a.m.
 - Jean will connect further regarding possible topics
 - “Finding Balancing” or “The Impact of Childhood Disability, Parents Struggle”
 - Trainings will be held virtually for the 2020-2021 school year
 - Board meetings will be scheduled from 10:30 a.m. - 12:00 p.m.
 - New schedule will be emailed to CAC Board members

- Other
 - Plan trainings for next school year
 - Suggestions for reaching out to parents regarding CAC parent meetings
 - Facebook page
 - FSD Facebook page or District social media
 - CAC meetings can be open to all parents (General Ed. & SPED)
 - Promote via District social media, teachers connecting with parents via Class Dojo
 - Teachers can explain to parents what the CAC meeting is about
 - Restricted to people outside NOC
 - Zoom meetings are monitored
 - Possibly invite teachers to participate in CAC meetings in order to introduce CAC Board members
 - Youtube video on “Who & What is CAC?”
 - Jean Martin
 - Tiffany Hoskinson
 - Anne Russell
 - Malia Igarta will recorded and upload video as a Youtube link
 - OCDE website
 - [NOC SELPA website via OCDE](#)
 - Upload “Helping Parents with Zoom IEPs” video
 - Tiffany will add the website link to CAC facebook