

**North Orange County Special Education Local Plan Area  
Community Advisory Committee Board  
Minutes of Meeting January 18, 2024**

**Location/Time:** NOC SELPA Office/ 11:30 a.m.

**In Attendance:**

Mrs. Annie Russell, Lowell Joint School District (District Representative & CAC Board Chairperson)  
Mr. DeAndre Cooksie, OCDE ACCESS (District Representative)  
Ms. Catie Williamson, Fullerton School District (District Representative)  
Ms. Cherie Hayes, Buena Park School District (District Representative)  
Mrs. Malia Quezada, La Habra City School District (District Representative & CAC Board Secretary)  
Ms. Chole Medina, La Habra City School District (Parent Representative)  
Ms. Tracy Berkley, Fullerton Joint High School District (Parent Representative)  
Dr. Robin Gilligan, Ed.D., NOC SELPA Director

**I. Call to Order:**

Chairperson Mrs. Anne Russell called to order the North Orange County (NOC) Special Education Local Plan Area (SELPA) Community Advisory Committee (CAC) Board Meeting at 11:50 a.m.

**II. Approval of the North Orange County Special Education Local Plan Area Community Advisory Committee Board Meeting Agenda for January 18, 2024.**

The North Orange County Special Education Local Plan Area Community Advisory Committee Board Meeting Agenda for January 18, 2024 was presented.

A motion to approve the NOC SELPA Community Advisory Committee Board Meeting Agenda for January 18, 2024 was initiated and seconded.

Vote: 7, 0 No

Motion carried.

**III. Open Session:**

Chairperson Mrs. Anne Russell called for any communication from the public. No communication from the public was provided.

**IV. Action Item(s):**

- 1. Approval of the NOC SELPA CAC Board Minutes of Meeting November 16, 2023.**

The NOC SELPA CAC Board Minutes of Meeting November 16, 2023 was presented for approval Item 8.0 will continue to be discussed, as well as identifying CAC Board members to assist with social media pages and updates.

A motion to approve the NOC SELPA CAC Board Minutes of Meeting November 16, 2023 was initiated and seconded.

Vote: 7 Yes, 0 No

Motion carried.

**V. Discussion/Information Item(s):**

**2. Board Member Introductions**

The CAC Board Members were introduced and welcomed

**3. 2023-2024 Board Members and Officer List**

The 2023-2024 CAC Board Members and Officer lists were reviewed. There were no updates.

**4. Feedback from January 18, 2024 Presentation “After Graduation: What's Next?”**

The suggestion was made to provide a Google survey after the presentations in both English and Spanish for parents/guardians to provide feedback. The presentation registration link and survey can also include CAC website and social media page information.

The consensus was that the presentation was very informative and provided very helpful information regarding the alternate diploma track and/or certificate of completion. The resources that were shared were also valuable and will be posted on the CAC website with the rest of the presentation information.

**5. NOC SELPA CAC Bylaws Review**

The following sections and updates were discussed:

- Section 3.2.5

Providing communication to the surrounding communities through various sources such as social media to promote support for students with exceptional needs.

- Section 5.1.3

This will be updated to indicate that the CAC Board Meeting agendas shall be available at least three days in advance of all regular Board meetings instead of five days.

- Section 4.1

There was discussion regarding who the committee members should include, as well as ideas for increasing parent participation on the committee and in general. This includes the time of parent presentations and potentially transitioning from virtual to in-person presentations.

There was also discussion of special education and general education teachers as committee members and the ability for LEAs to provide substitute teaching coverage.

It was also suggested that a student with exceptional needs be included as a committee member.

Discussion regarding this section will continue, and Dr. Robin Gilligan will provide sample Bylaw language from other Community Advisory Committees for consideration.

**6. 2023-2024 NOC SELPA CAC Presentation Dates and Topics**

The next presentation on March 14, 2024 presentation will be on Mental Health and the April 18, 2024 presentation will be the Public Hearing to review the NOC SELPA Local Plan.

**7. Legislative Action Day 2024**

Dr. Robin Gilligan and Ms. Chloe Medina will represent the NOC SELPA CAC at Legislative Action Day 2024 in Sacramento, CA.

**8. 2023-2024 NOC SELPA Local Plan Sections A and B**

This item was shared and will be reviewed again at the CAC Board Meeting in March 2024.

**9. 2024-2025 CAC Presentation Dates and Topics**

This item will be reviewed at the CAC Board Meeting in March 2024.

**VI. Suggested Items for Next Agenda**

Agenda items 8 and 9 will be included on the agenda for discussion at the March 14, 2024 NOC SELPA CAC Board Meeting.

**VII. Adjournment**

The meeting was adjourned at 1:10 p.m.