

**North Orange County Special Education Local Plan Area
Superintendent Cabinet
Minutes of Meeting May 19, 2023**

Location/Time: NOC SELPA Office/ 1:00 p.m.

In Attendance:

Dr. Robert Pletka, Superintendent, Fullerton School District, and Interim Chairperson of the NOC SELPA Superintendent Cabinet
Dr. Yvette Cantu, Interim Superintendent, Buena Park School District
Dr. Steve McLaughlin, Superintendent, Fullerton Joint Union High School District
Dr. Mario Carlos, Superintendent, La Habra City School District
Mr. Kaleo Igarta, Designee for Superintendent Mr. Jim Coombs, Lowell Joint School District
Mrs. Renee Hedrick, Associate Superintendent, Orange County Department of Education
Dr. Robin Gilligan, Director, North Orange County Special Education Local Plan Area

I. Call to Order:

Superintendent Dr. Robert Pletka called to order the North Orange County (NOC) Special Education Local Plan Area (SELPA) Superintendent Cabinet Meeting at 1:09 p.m.

II. Approval of the North Orange County Special Education Local Plan Area Superintendent Cabinet Meeting Agenda for May 19, 2023.

The North Orange County Special Education Local Plan Area Superintendent Cabinet Meeting Agenda for May 19, 2023 was presented.

A motion to approve the NOC SELPA Superintendent Cabinet Meeting Agenda for May 19, 2023 was initiated by Dr. Steve McLaughlin. Dr. Mario Carlos seconded the motion.

Vote: 6 Yes, 0 No

Motion carried.

III. Open Session:

Superintendent Dr. Robert Pletka called for any communication from the public. No communication from the public was provided.

IV. Action Item(s):

1.0 Approval of the North Orange County Special Education Local Plan Area Superintendent Cabinet Minutes of Meeting March 17, 2023.

The North Orange County Special Education Local Plan Area Superintendent Cabinet Minutes of Meeting March 17, 2023 was presented for approval.

A motion to approve the NOC SELPA Superintendent Cabinet Minutes of Meeting March 17, 2023 was initiated by Dr. Mario Carlos. Dr. Steve McLaughlin seconded the motion.

Vote: 6 Yes, 0 No

Motion carried.

2.0 Approval of the North Orange County Special Education Local Plan Area 2023-2024 and 2024-2025 Superintendent Cabinet Chairperson

In accordance with the guidelines of the NOC SELPA Governance structure, it was recommended that Dr. Robert Pletka be installed as Chairperson of the NOC SELPA Superintendent Cabinet. Dr. Pletka will serve as Chairperson for the 2023-2024 and 2024-2025 school years.

Dr. Robert Pletka initiated a motion to approve his appointment as Chairperson of the NOC SELPA Superintendent Cabinet for two years. Dr. Steve McLaughlin seconded the motion.

Vote: 6 Yes, 0 No

Motion carried.

3.0 Approval of the North Orange County Special Education Local Plan Area 2023-2024 Superintendent Cabinet Meeting Schedule

The North Orange County Special Education Local Plan Area 2023-2024 Superintendent Cabinet Meeting Schedule was presented for approval. The dates and times were reviewed by the NOC SELPA Superintendents' Executive Assistants prior to the meeting to ensure availability.

Dr. Steve McLaughlin initiated a motion to approve the North Orange County Special Education Local Plan Area 2023-2024 Superintendent Cabinet Meeting Schedule. Dr. Mario Carlos seconded the motion.

Vote: 6 Yes, 0 No

Motion carried

4.0 Approval of the North Orange County Special Education Local Plan Area 2023-2024 Local Plan Sections (A) Contacts and Certifications, (D) Annual Budget Plan, (E) Annual Service Plan, and Attachments

The North Orange County Special Education Local Plan Area 2023-2024 Local Plan Sections (A) Contacts and Certifications, (D) Annual Budget Plan, (E) Annual Service Plan, and Attachments were presented for approval.

Dr. Robin Gilligan explained that these Local Plan sections are approved annually by the NOC SELPA Superintendent Cabinet. The documents have already been reviewed and approved by the NOC SELPA Community Advisory Committee and the NOC SELPA Directors and Business Officials. The Orange County Superintendent of Schools, Dr. Al Mijares, also approves the Annual Budget Plan and Annual Service Plan.

Dr. Steve McLaughlin initiated a motion to approve the North Orange County Special Education Local Plan Area 2023-2024 Local Plan Sections (A) Contacts and Certifications, (D) Annual Budget Plan, (E) Annual Service Plan, and Attachments. Dr. Mario Carlos seconded the motion.

Vote: 6 Yes, 0 No

Motion carried

5.0 Approval of the North Orange County Special Education Local Plan Area Regionalized Services Proposed 2023- 2024 Adopted Budget and 2022-2023 Estimated Actuals Budget Report

The North Orange County Special Education Local Plan Area Regionalized Services Proposed 2023-2024 Adopted Budget and 2022-2023 Estimated Actuals Budget Report was presented for approval.

Dr. Yvette Cantu initiated a motion to approve the North Orange County Special Education Local Plan Area Regionalized Services Proposed 2023-2024 Adopted Budget and 2022-2023 Estimated Actuals Budget Report. Dr. Steve McLaughlin seconded the motion.

Vote: 6 Yes, 0 No

Motion carried

6.0 Approval to Expand the North Orange County Special Education Local Plan Area Office Space

The proposal to expand the NOC SELPA office space was presented for approval. There was discussion regarding the ability of NOC SELPA member districts to continue

accommodating NOC SELPA staff at their current school sites, the proximity of the NOC SELPA office to service locations, and the importance of having all NOC SELPA staff in one secure location.

The cost and other available location options were also considered and discussed.

Dr. Mario Carlos initiated a motion to approve the expansion of the NOC SELPA office space. Dr. Yvette Cantu seconded the motion.

Vote: 6 Yes, 0 No

Motion carried

7.0 Approval of the North Orange County Special Education Local Plan Area 2023-2024 Parentally Placed Private School Student Proportionate Share Service Model

The NOC SELPA Parentally Placed Private School Student Proportionate Share Service Model was presented for approval. This item is approved annually and is calculated based on individual district Parentally Placed Private School Student counts. This service model will allow each district to utilize the funds calculated for their PPPSS count.

Dr. Ramon Miramontes initiated a motion to approve the NOC SELPA 2023- 2024 Parentally Placed Private School Student Proportionate Share Service Model. Dr. Steve McLaughlin seconded the motion.

Vote: 6 Yes, 0 No

Motion Carried

V. Discussion/Information Item(s):

8.0 2023 Governor's May Revised Budget

There was discussion regarding the 2023 Governor's May Revised budget proposal. This proposal includes a COLA of 8.22% and proposed cuts to certain block grants and arts programs.

There are concerns regarding funding for future years, and the funding determined by the information from Census Day in October will provide important details for those conversations.

9.0 2022-2023 Accomplishments and 2023-2024 Goal

Dr. Robin Gilligan shared successes and achievements from the past year and goals for the coming year.

VI. Closed Session

A. North Orange County Special Education Local Plan Area Director Evaluation Protocol

The closed session began at 2:30 p.m. to discuss the NOC SELPA Director evaluation protocol.

The session concluded at 2:40 p.m. It was then shared that the Cabinet agreed to an evaluation protocol that will be written up and presented by the Director of the NOC SELPA for discussion at the August 25, 2023 NOC SELPA Superintendent Cabinet meeting. Under this protocol, the Orange County Chief of Special Education Services will solicit input from the NOC SELPA Superintendent Cabinet members regarding NOC SELPA Director goals. These goals will be reviewed at the August Superintendent Cabinet meeting and submitted for approval at the November Superintendent Cabinet Meeting. Once approved, the goals will be in place for two years.

A mid-year review will be conducted in January, and the feedback will be shared with the Orange County Chief of Special Education Services in March. This will be followed by a closed session at the May Superintendent Cabinet meeting, at which time the Chief of Special Education Services will present the feedback.

The Chairperson of the NOC SELPA Superintendent Cabinet and the Orange County Chief of Special Education Services will meet with the NOC SELPA Director no later than June 30, 2024 to complete the evaluation.

VII. Suggested Items for Next Agenda

There was a conversation regarding the possibility of the NOC SELPA developing an Instructional Aide Training certificate program and a training on effective practices for behavior response teams. These two topics will be included as discussion items on the agenda for the August 25, 2023 NOC SELPA Superintendent Cabinet Meeting.

VIII. Adjournment

Dr. Steve McLaughlin motioned to adjourn the meeting of the NOC SELPA Superintendent Cabinet at 3:00 p.m. Dr. Mario Carlos seconded the motion.

Vote: 6 Yes, 0 No

Motion carried.