

**North Orange County Special Education Local Plan Area
Superintendent Cabinet
Minutes of Meeting March 17, 2023**

Location/Time: NOC SELPA Office/ 9:30 a.m.

In Attendance:

Mr. Jim Coombs, Superintendent, Lowell Joint School District, and Interim Chairperson of the NOC SELPA Superintendent Cabinet

Dr. Yvette Cantu, Interim Superintendent, Buena Park School District

Dr. Robert Pletka, Superintendent, Fullerton School District

Dr. Sylvia Kaufman, Assistant Superintendent, Fullerton Joint Union High School District

Dr. Mario Carlos, Superintendent, La Habra City School District

Dr. Robin Gilligan, Director, North Orange County Special Education Local Plan Area

I. Call to Order:

Superintendent Mr. Jim Coombs called to order the North Orange County (NOC) Special Education Local Plan Area (SELPA) Superintendent Cabinet Meeting at 9:40 a.m.

II. Approval of the North Orange County Special Education Local Plan Area Superintendent Cabinet Meeting Agenda for March 17, 2023.

The North Orange County Special Education Local Plan Area Superintendent Cabinet Meeting Agenda for March 17, 2023 was presented.

A motion to approve the NOC SELPA Superintendent Cabinet Meeting Agenda for March 17, 2023 was initiated by Dr. Robert Pletka. Dr. Mario Carlos seconded the motion.

Vote: 5 Yes, 0 No

Motion carried.

III. Open Session:

Superintendent Mr. Jim Coombs called for any communication from the public. No communication from the public was provided.

IV. Action Item(s):

1.0 Approval of the North Orange County Special Education Local Plan Area Superintendent Cabinet Minutes of Meeting January 13, 2023.

The North Orange County Special Education Local Plan Area Superintendent Cabinet Minutes of Meeting January 13, 2023 was presented for approval.

A motion to approve the NOC SELPA Superintendent Cabinet Minutes of Meeting January 13, 2023 was initiated by Dr. Mario Carlos. Dr. Sylvia Kaufman seconded the motion.

Vote: 5 Yes, 0 No

Motion carried.

V. Discussion/Information Item(s):

2.0 North Orange County Special Education Local Plan Area Office Space

Dr. Robin Gilligan shared an update on potential office space available in the suite located next door to the NOC SELPA main office.

The Orange County Department of Education, which serves as the Administrative Unit for the NOC SELPA, will be working to negotiate a lease agreement to be shared for discussion at a future NOC SELPA Superintendent Cabinet meeting.

3.0 2023 Governor's Proposed Budget

Dr. Robin Gilligan discussed the funding for the NOC SELPA that is calculated based on ADA.

The highest ADA year that is currently used in this calculation will be dropping off in 2023-2024, and Local Education Agencies (LEAs) will need to prepare accordingly for the new ADA level. More details about the potential impact will be known after P-2 ADA is certified and the May Revision of the 2023 Governor's Proposed Budget is released.

4.0 Annual Determination Letters

CDE will be sending out the Annual Determination letters on March 20, 2023. Dr. Robin Gilligan shared a presentation on Special Education compliance areas, levels, compliance plan timelines, and alignment with the state's Differentiated Assistance monitoring process.

5.0 Above and Beyond Award Celebration Update

Dr. Robin Gilligan shared the names of the 2022-2023 Above and Beyond Award recipients.

The six recipients for this year are Sara Tarne from Buena Park School District, Jill Chapman from Fullerton School District, Marta Toth from Fullerton Joint Union High School District, Whitney Reeve from La Habra City School District, Rachel Coleman from Lowell Joint School District, and Carey Williams from the Orange County Department of Education.

6.0 Proposed North Orange County Special Education Local Plan Area 2023-2024 Superintendent Cabinet Meeting Schedule

Dr. Robin Gilligan shared the proposed 2023-2024 North Orange County SELPA Superintendent Cabinet Meeting Schedule.

It was agreed that the proposed schedule be included as an approval item at the next NOC SELPA Superintendent Cabinet meeting on May 19, 2023.

7.0 North Orange County Special Education Local Plan Area Superintendent Cabinet Chairperson

It was confirmed that Dr. Robert Pletka is next in the rotation to serve as Chairperson of the NOC SELPA Superintendent Cabinet. This will be officially approved at the next NOC SELPA Superintendent Cabinet meeting on May 19, 2023.

Dr. Pletka also agreed to serve as Interim Chairperson for the NOC SELPA Superintendent Cabinet meeting on May 19, 2023. The May meeting will now be held from 1:00 PM - 3:00 PM instead of 9:30 AM - 11:30 AM.

VI. Suggested Items for Next Agenda

There was a conversation regarding LEA needs for Instructional Assistants and the possibility of the NOC SELPA developing an Instructional Aide Training certificate program. This will be included as a discussion item on the agenda for the May 19, 2023 NOC SELPA Superintendent Cabinet Meeting.

VII. Adjournment

Dr. Mario Carlos motioned to adjourn the meeting of the NOC SELPA Superintendent Cabinet at 10:35 a.m. Dr. Sylvia Kaufman seconded the motion.

Vote: 5 Yes, 0 No

Motion carried.