

PLAN FOR PROVIDING EDUCATIONAL SERVICES TO ALL EXPELLED STUDENTS IN HUNTINGTON BEACH CITY SCHOOL DISTRICT

General Provisions

As required by Education Code 48926, the Orange County Superintendent of Schools has developed an expulsion plan in conjunction with the Superintendents of the school districts in Orange County. The plan provides for educational services to all expelled students in the county for school years 2024-25, 2025-26, and 2026-27. A student whose behavior has resulted in an expulsion is provided a rehabilitation plan which ensures placement in an educational program and establishes the criteria for return to the Huntington Beach City School District. All educational alternatives provided by Orange County school districts are not available to all expelled students. The type of offense, location of offense, grade level and nature of the student's individualized needs all have the potential to affect the educational alternatives available to the student during the period of expulsion. Students expelled for any of the offenses listed in subdivision (a) or (c) of Section 48915 of the California Education Code shall not be permitted to enroll in any district-operated program during the period of expulsion unless it is a community day school (E.C. 48915.2).

The Governing Board has established policies and standards of behavior in order to promote learning and protect the safety and well-being of all students. At the beginning of each school year, or upon enrollment, the principal of each school notifies students of all rules pertaining to discipline. When these policies and standards are violated, it may be necessary to suspend or expel a student from regular classroom instruction.

Suspended or expelled students shall be excluded from all school-related extracurricular activities during the period of suspension or expulsion.

Except where suspension for a first offense is warranted in accordance with law, suspension shall be imposed only when other means of correction fail to bring about proper conduct.

Expulsion is an action taken by the Board for severe or prolonged breaches of discipline by a student. Except for single acts of a grave nature, expulsion is used only when there is a history of misconduct, when other forms of discipline, including suspension, have failed to bring about proper conduct, or when the student's presence causes a continuing danger to him/herself or others.

The grounds for suspension and expulsion and the procedures for considering, recommending and/or implementing suspension and expulsion shall be specified in administrative procedure.

Educational Alternatives for Expelled Students

As indicated in the Orange County Expulsion plan, the options available to Huntington Beach City School District after an expulsion decision include, but are not limited to the following:

1. Expulsion, suspended order, with placement on the same school campus [E.C. 48917 (a)].
2. Expulsion, suspended order, with placement on a different school campus within the district [E.C.48917 (a)].
3. Expulsion with referral to a district alternative suspension/expulsion classroom, if available (E.C. 48660).
4. Expulsion with subsequent transfer to another district.
5. Expulsion with referral to the Orange County Department of Education, Alternative, Community and Correctional Education Schools and Services (ACCESS) (E.C. 1981).

A specific referral to a district alternative suspension/expulsion classroom or county community school is made by the Huntington Beach City School District governing board with recommendations from the District’s discipline review panel, School Attendance Review Board (SARB), or by another established district referral process as required by statute.

The Huntington Beach City School District is responsible for developing a rehabilitation plan for expelled students and referring students to an appropriate educational setting. The District reviews the rehabilitation plan obligations of students who are expelled to determine completion for a possible return to the District. The expelled students who fail to meet the terms and conditions of the rehabilitation plan for readmission/re-enrollment may continue to be referred to an appropriate educational setting within another district alternative program, district community day school program, or the Orange County Department of Education ACCESS program until the conditions of rehabilitation are met.

Huntington Beach City School District Prevention Activities

District activities relating to the prevention of expulsions are outlined in the following chart:

Title of Activity	Description of Activity	Grade Level
Annual Parent Notification of Rights and Responsibilities	Start of the year communication regarding policies	TK-8
Anti-bullying Programs	Assemblies and programs to prevent bullying and create inclusive schools	TK-8
ASB/Student Council/Student Ambassadors	Develops leadership and prosocial skills	4-8

Before/After School Classes	Provides support and enrichment	TK-8
Before/After School Sports and Clubs	Engages students with areas of interests and develops leadership skills	6-8
Behavior Assemblies	Explanation of school rules and policies to students	TK-8
Behavior Contract/Behavior Plans	Individualized plans to improve behavior	TK-8
Behavior Support Staff	Provide supports and resources to teachers and students	TK-8
Brief Intervention Counseling (Substance Abuse)	Provides brief intervention to address first time tobacco, drug or alcohol offenses	6-8
Character Counts	Promotes positive character and behavior	6-8
Check in/Check out (Mentors)	Develops trusting relationships with adults on campus	TK-8
Classroom Guidance Lessons	Promotes positive character and behavior	TK-8
Community Partnerships	Partnerships support schools and students by providing resources and incentives	TK-8
Community Service	Provides other means of correction	3-8
Conflict Mediation/Conflict Resolution/Restorative Circles	Conflict resolution meetings	TK-8
Counseling Services	Group and individual counseling services on campus	TK-8
Crisis Assessment Team (CAT)	Provides intensive support for students experiencing mental health concerns by coordinating with outside agency	TK-8
Crisis Response Network	Outreach with county resources to support school and district for crisis response	TK-8
Discipline Matrix/Student Handbook	Communicates behavior expectations	TK-8
Electronic Newsletters/Social Media/Automated Telephone Notifications	Engages parents and community to support school efforts for behavior, academics, and safety	TK-8
Field Trips	Provides opportunity as incentive and increases student engagement	TK-8
Friendship Benches	Provides place for students looking for someone to play with	TK-5
HB Safe Schools Coalition	Committee that provides interagency support among neighboring districts and Huntington Beach City first responders	TK-8
Library Commons	Promotes alternative places for students during lunch	TK-8
In-House Suspension	Provides alternative means of correction to out-of-school suspension	TK-8
Intramural sports	Engages students during unstructured times	TK-8
Parent Conferences	Engages parents in home-school partnership	TK-8
Parent Education	Parent nights and classes	TK-8

Peer Buddies	Multi-age mentoring, pair younger students with older students	TK-8
Positive Behavioral Interventions and Supports (PBIS)	Districtwide behavior management program	TK-8
Red Ribbon Week	Appropriate elementary and middle school level activities to promote good decision making/healthy choices	TK-8
Referrals for Special Education or Section 504 Assessment	Assessment to determine academic, social emotional, or behavioral needs for purposes of developing an Individualized Education Program (IEP) or Section 504 Plan.	TK-8
Referrals to Resources	Provides supports and resources for students and their families	TK-8
Safety Committee	Site and district safety committee to assess, develop, implement, and evaluate the Comprehensive School Safety Plan	TK-8
Safety Contract	Contract developed with student to maintain student and school safety	TK-8
School Attendance Review Team (SART) and School Attendance Review Board (SARB)	Site and district team to address student disengagement as manifested in truancies, excessive absences, and behavior	TK-8
School Resource Officer	Partnership with local agencies to support and mentor students	TK-8
School Signs and Notices	Notices posted around schools	TK-8
Second Step	Promotes positive character and behavior	TK-5
Social Skills Groups	Develops prosocial skills	TK-8
Student Study Teams	Meetings with parents, teachers, and administrators	TK-8
Student Recognition Assemblies: Student of the Month, Character Trait of the Month	Rewards and encourages positive behaviors	TK-5
Threat Assessment Team	District team to determine level of threat for student to harm self or others	TK-8
TUPE/DATE activities	Activities to promote healthy behaviors	TK-8
WeTip	Anonymous reporting system (tip line)	TK-8
Where Everybody Belongs (WEB)	Middle school orientation and transitions program utilizing student leaders/mentors	6-8



BOARD OF TRUSTEES

Regular Meeting - Mar 12 2024 Agenda

Tuesday, March 12, 2024 at 6:00 PM

8750 Dorsett Dr. Huntington Beach, CA 92646

[Join Zoom Meeting](#)

1. CALL TO ORDER - ROLL CALL - 5:30 PM

2. AGENDA ADOPTION

Regular Board of Trustees Meeting of March 12, 2024

Approve agenda as presented

3. ORAL COMMUNICATION

The public may address the Board on Closed Session Items. Please complete the blue request form, available on the information table, and submit it to the Superintendent's Assistant. Each speaker is limited to 3 minutes.

4. CLOSED SESSION

Conducted in accordance with applicable sections of California law, Closed Sessions are not open to the general public. The Board of Trustees will adjourn to Closed Session to discuss:

4.1. CONFERENCE WITH LABOR NEGOTIATOR (Government Code § 54957.6)

Re: Employee Organizations: Huntington Beach Elementary Teachers Association (HBETA) and California School Employee Association (CSEA) Chapter 316. Present will be Agency negotiator: Mr. Miller along with Dr. Winston, Dr. Guerrero and Mrs. Delgado.

4.2. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Government Code § 54957)

Present will be Dr. Winston, Dr. Guerrero, Mr. Miller and Mrs. Delgado.

5. RETURN TO OPEN SESSION - 6:00 PM

5.1. WELCOME AND PLEDGE OF ALLEGIANCE

5.2. REPORT OF CLOSED SESSION

6. PRELIMINARY FUNCTIONS

6.1. BOARD OF TRUSTEES

Board members representing the district on various committees will present reports and discuss activities.

6.2. SUPERINTENDENT'S COMMENTS

The Superintendent and staff will present reports and discuss district activities.

6.3. SCHOOL REPORT

Dr. Jason Reyes, Director, Early Childhood Education will present updates of the Early Childhood program.

7. REPORTS

7.1. **FACILITIES DEVELOPMENT PROGRAM UPDATE: STUDIO W ARCHITECTS**

BACKGROUND:

Since the inception of the District's Measure Q School Modernization program, Studio W Architects has served as the District's Architect of record. Additionally and under a separate contract, Studio W serves as the District's Measure Q Program Manager to provide non-architectural support including financial, schedule, and communications management services, including monthly updates on the overall program.

CURRENT CONSIDERATIONS:

Studio W Architects will present a facilities development status report to the Board of Trustees highlighting project design, construction and closeout progress, and financial updates as may be necessary. They will also present updates on the M&O Building and the Bus Storage Facility, which are funded outside Measure Q.

The Citizens Bond Oversight Committee Chair, Andrew McEachin, will be presenting the CBOC Annual Report.

8. ORAL COMMUNICATIONS

Members of the audience may address the Board on any topic. Please complete the blue request form, available on the information table, and submit it to the Superintendent's Assistant. Each speaker is limited to 3 minutes.

9. **CONSENT CALENDAR**

All matters of the Consent Calendar are considered to be routine and will be enacted by the Board in one motion, without prior discussion. At the time the Board adopts the agenda, an item may be removed from the consent calendar by the Board for discussion.

9.1. Approval of Consent Calendar Items

Motion to approve all items of the Consent Calendar as listed.

10. **CONSENT ITEMS - SUPERINTENDENT - Dr. Winston**

10.1. February 13, 2024 - REGULAR MEETING MINUTES

10.2. **CONTRACTS/CONSULTANT SERVICES**

BACKGROUND:

The District may contract with vendors and/or consultants throughout the school year as needed. The contract details are provided in the attachment.

RECOMMENDED ACTION:

Approval/ratification is recommended for the consultants and/or contractors presented below. It has been determined that the listed individuals or contractors are specially trained, experienced, and competent to provide services, and that such services, unless otherwise noted, are not available free of charge from other public agencies.

[March 12 2024 - Contracts/Consultants](#) 

10.3. **RESOLUTION 20-23/24 PURSUANT TO EDUCATION CODE 35120 FOR BOARD MEMBER ABSENCE**

BACKGROUND:

In accordance with Education Code 35120, a member of the Board of Trustees may be paid for any meeting when absent if the governing board, by resolution duly adopted and included in the minutes, finds that the absence was due to a hardship considered acceptable to the Board.

RECOMMENDED ACTION:

Adopt Resolution 20-23/24 approving compensation to a Board Member pursuant to Education Code 35120.

FISCAL IMPACT:

There is no fiscal impact.

[Board Member Absence Resolution 20-23/24](#) 

11. CONSENT ITEMS - EDUCATIONAL SERVICES - Dr. Guerrero

11.1. UPDATE TO DISTRICT PLAN FOR PROVIDING EDUCATIONAL SERVICES FOR EXPELLED STUDENTS

BACKGROUND:

Every three years, school districts must develop and update their district plan that provides education services for all expelled students within the county. All school districts in Orange County each have developed their own plan utilizing a model created by the Orange County Department of Education.

The Trustees originally approved this plan in 1997 and it is brought forward for consideration every three years. The most recent plan was approved in 2021. The District's plan will become part of the Countywide Expulsion Plan to be approved by the Orange County Board of Education later this year.

RECOMMENDATION:

Approval is recommended for the updated 2024-2027 "Plan for Providing Educational Services to all Expelled Students in Orange County," which follows the Orange County Department of Education model.

[Expelled Students Plan](#) 

FISCAL IMPACT:

Approval of this item results in no direct fiscal impact to the District.

11.2. APPROVAL OF SPECIAL EDUCATION COMMUNITY ADVISORY COMMITTEE (CAC) MEMBERSHIP

BACKGROUND:

Provisions of the CAC By-Laws include voting members will be appointed by, and responsible to, the governing board of each participating district. Appointment will be approved by the Huntington Beach City School District Board of Education.

RECOMMENDATION:

Approval is recommended of the appointed members, Susan Schelvan, Jamie Divis and Linda Stame of the Community Advisory Committee (CAC).

FISCAL IMPACT:

There will be no impact on the General Fund.

12. CONSENT ITEMS - ADMINISTRATIVE SERVICES - Mrs. Delgado

12.1. PURCHASE ORDERS

BACKGROUND:

Purchase orders have been processed in accordance with the District's rules and regulations and applicable legal requirements of the State of California.

RECOMMENDATION:

Approval is recommended to accept the attached purchase order listing in the amount of \$1,054,939.72.

[Purchase Orders 3.12.24](#) 

12.2. CHECKS

BACKGROUND:

Checks are processed in accordance with the rules and regulations of the Board of Trustees and applicable legal requirements of the State of California and the Orange County Department of Education. The County School Disbursements Office requires all vendors' checks to be approved by the Board of Trustees.

RECOMMENDATION:

Approval is recommended for handwritten and computer-generated checks. The total amount is \$4,035,260.58.

[Checks Feb2024 03.12.24](#) 

12.3. FUNDS RECEIVED BY THE DISTRICT

BACKGROUND:

Income received by the District Office must be sent to the School Claims Office, Department of Education, by Abatement and Receipt Listings. Recorded receipts come from multiple sources as listed.

RECOMMENDATION:

Approval is recommended for the attached list of funds to be deposited in the County Treasury through the School Claims Office, Department of Education, County of Orange. The amount is \$1,848,179.02.

[Funds Received 2024.03.12](#) 

12.4. ACCEPTANCE OF GIFTS

BACKGROUND:

Citizens, local community groups, businesses, and parent/teacher organizations make donations of money, materials, or equipment to the District. The donations are given to the District to use at its discretion or the donor may request a specific use.

The site(s) listed below have offered the following gifts:

School/District	Donation	Donor
Moffett ES	\$35	The Blackbaud Giving Fund - Chevron
Moffett ES	\$6,302	Moffett PTA - Support School Study Trip
HBCSD	\$2,000	Construct 1 - Sowers Ribbon Cutting
HBCSD	\$500	Studio W - Sowers Ribbon Cutting

RECOMMENDATION:

Approval is recommended to accept and acknowledge gifts to the District subject to the condition that the District does not guarantee the maintenance of these items or expenditure of any school District funds for their continued use.

12.5. ACCEPT PIGGYBACK ON LOS ANGELES UNIFIED SCHOOL DISTRICT BID NO. 2000002933 WITH ARROW RESTAURANT EQUIPMENT & SUPPLIES INC. – GAS AND ELECTRIC ROLL-IN RACK COMBI OVENS

BACKGROUND:

On August 22, 2023, the Los Angeles Unified School District accepted Bid No. 2000002933 and awarded Contract No. 4400011721 to Arrow Restaurant Equipment & Supplies Inc. This contract is to be used for the fixed-price purchase of gas and electric combi ovens through the UNOX brand manufacturer. Pursuant to the bid terms, the fixed-price contract was awarded for an initial twelve (12) months period, with an option for an additional (12) months upon the District’s discretion.

The District staff recommends utilizing this equipment piggyback for the purchase of a combi oven for the Central Kitchen during the initial (12) month period of the contract, with an option for an additional (12) months upon the District’s discretion.

FISCAL IMPACT:

Estimated cost of \$40,000 for the equipment through the contract pricing, including installation funded by Food Services funds.

RECOMMENDATION:

Approval is recommended to accept the piggyback on Los Angeles Unified School District’s Bid No. 2000002933 with Arrow Restaurant Equipment & Supplies Inc. for gas and electric roll-in rack combination ovens.

12.6. TRANSPORTATION PLAN

BACKGROUND:

As a condition of receiving apportionments under Education Code Section 41850.1, a local educational agency shall develop a plan describing the transportation services it will offer to its pupils, and how it will prioritize planned transportation services for pupils in transitional kindergarten through sixth grade, inclusive of pupils who are low income, English learners, and foster youth.

The District developed the Transportation Service Plan in consultation with various stakeholder groups, as stated under the consultations section of the attached Transportation Service Plan. The funding provided by the state through the reimbursement program will be utilized to maintain the six-hour guarantee for bus drivers on an ongoing basis and to offset the operational cost increases. Any future revisions to this plan will be taken to the Board of Trustees for approval.

FISCAL IMPACT:

State reimbursement to transportation expenses of \$183,091.00.

RECOMMENDATION:

Approval is recommended for the Transportation Service Plan

[Transportation Plan 2024](#) 

12.7. RESOLUTION NO. 20-23/24 AUTHORIZING USE OF PIGGYBACK CONTRACT FOR THE BUS STORAGE FACILITY

BACKGROUND:

In accordance with Public Contract Code Section 20111, the District is required to request formal bids for purchases of equipment, materials, and services that have a cost of \$96,700.00 or more. Pursuant to Public Contract Code Section 20118, the District may utilize existing contracts through a public corporation or agency including any county, city, town, or district, without formally bidding, if determined to be in the best interest of the District to do so. This allows the District to keep within District standards, as well as save time and cost.

After review by District staff, it has been determined to be in the best interest of the District to utilize the Santa Cruz City Schools Contract for the purchase of modular buildings from American Modular Systems. The selection of this vendor was due to their ability to construct, build quality, professional support, and positive reference checks from other districts.

A subsequent board item will be presented for the specific contract with American Modular Systems for the Bus Storage Facility.

FISCAL IMPACT:

There is no fiscal impact.

RECOMMENDATION:

Approve Resolution No. 20-23/24 authorizing utilization of Santa Cruz City Schools Contract for the purchase of a modular building from AMS (American Modular Systems) to be placed at the Bus Storage Facility.

[Resolution 20.23.24 Bus Storage Facility](#) 

12.8. APPROVE CONTRACT WITH AMS (AMERICAN MODULAR SYSTEMS) FOR THE BUS STORAGE FACILITY

BACKGROUND:

At the October 19, 2021, Board meeting, the Board approved replacing the existing campus buildings at Sowers Middle School with prefabricated modular classrooms in lieu of modernization to the existing building. The District, along with Studio W, determined the American Modular System Gen 7 modular building to be an appropriate basis of design.

With the successful construction and implementation of the AMS buildings during the Sowers reconstruction project, prefabricated buildings provide the best avenue for cost and schedule for the Bus Storage Facility Project.

At the March 12, 2024, Board Meeting, the Board approved the authorized utilization of the piggyback contract of the Santa Cruz City Schools with American Modular Systems.

FISCAL IMPACT:

Not to exceed \$613,946.00 inclusive of a 5% contingency funded by Fund 40 Capital Outlay Fund.

RECOMMENDATION:

Approval is recommended to enter into an agreement with AMS (American Modular Systems) to provide a modular building to house the transportation department for the HBCSD Bus Storage Facility Project.

13. CONSENT ITEMS - HUMAN RESOURCES - Mr. Miller

13.1. CERTIFICATED PERSONNEL REPORT

BACKGROUND:

Approval of the consent calendar will approve the Personnel Report, including various actions that are required to meet the needs of the District.

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within

budgeted amounts in accordance with Board Policy.

RECOMMENDED ACTION:

Approval/ratification is recommended for the attached certificated personnel actions.

[03.12.24 Certificated Personnel Report](#) 

13.2. **CLASSIFIED PERSONNEL REPORT**

BACKGROUND:

Approval of the consent calendar will approve the Personnel Report, including various actions that are required to meet the needs of the District.

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board Policy.

RECOMMENDED ACTION:

Approval/ratification is recommended for the attached classified personnel actions.

[03.12.24 Classified Personnel Report](#) 

13.3. **STIPENDS**

FISCAL IMPACT:

The total expense for these stipends is not to exceed approximately \$8,577.

[03.12.24 Stipends](#) 

14. **ACTION ITEMS**

Action items will be discussed and voted upon individually.

15. **ACTION ITEMS - EDUCATIONAL SERVICES - Dr. Guerrero**

15.1. **RESOLUTION 19-23/24, THE HUNTINGTON BEACH CITY SCHOOL DISTRICT (HBCSD), THE WEEK OF THE YOUNG CHILD**

BACKGROUND:

The National Association for the Education of Young Children (NAEYC) has declared the week of April 6 - 12, 2024 as the “Week of the Young Child.” This resolution is intended to recognize young children, their teachers, and families.

Adoption of the proposed resolution provides an opportunity for the Governing Board to publicly recognize the importance of high quality

early education experiences for young children, and the services of early childhood professionals and employees working for the Preschool Academy, California State Preschool Program, Special Education Preschool programs and our partnership programs: First 5 Orange County Children and Families Commission, School Readiness Programs, Learning Link, Early Childhood Family Advisory Committee, Twilight Education Project, Start Well OC, and Orange County Department of Education Quality Start.

FISCAL IMPACT:

Passage of this resolution will ensure that the district will continue to provide learning and understanding of the needs of early learners.

[Resolution 19-23-24 Week of the Young Child](#) 

Approval is recommended for Resolution 19-23/24 to recognize April 6 - 12, 2024 as the Week of the Young Child for Huntington Beach City School District.

15.2. **AGREEMENT WITH THE ORANGE COUNTY SUPERINTENDENT OF SCHOOLS AND EARLY QUALITY SYSTEMS, LLC (EQS) #10004784**

BACKGROUND:

The purpose of Quality Start Orange County's Quality Rating Improvement System (QRIS) is to assess, improve, and communicate the level of quality in early childhood education programs across Orange County. By establishing a standard rating system, QRIS aims to support early learning centers in enhancing their educational offerings, thus ensuring that children have access to high-quality early education experiences. This initiative not only helps in elevating the overall quality of early childhood education but also provides parents with transparent and reliable information to make informed decisions about their children's early learning opportunities.

HBCSD has participated in this program since 2009 and has an interest in continuing a partnership with the Orange County Department of Education (OCDE) to maintain the elements of the Quality Start QRIS project within our district.

FISCAL IMPACT:

There is no impact on the general fund. Awards will be made based on rating system outcomes and are not expected to exceed \$12,000. Awards are paid by the Quality Start OC QRIS project through the Orange County Department of Education.

Approval is recommended for an agreement between Huntington Beach City School District (HBCSD) and the Orange County Superintendent of Schools regarding Early

Quality Systems, LLC, DBA Hubbe, Inc. (EQS). This contract will allow HBCSD's Early Childhood programs to participate in Quality Start, OC, Quality Rating Improvement System (QRIS) from July 1, 2023 through June 30, 2024.

15.3. **COMPREHENSIVE SCHOOL SAFETY PLANS, 2023-2024**

BACKGROUND:

The California Education Code (sections 32280-32288) outlines the requirements of all schools operating any kindergarten and any grades 1 to 12, inclusive, to write and develop a school safety plan relevant to the needs and resources of that particular school.

In 2004, the Legislature and Governor recast and renumbered the Comprehensive School Safety Plan provisions in SB 719 and AB 115. The intent of the Legislature in enacting the provisions to support California public schools as they develop their mandated comprehensive safety plans that are the result of a systematic planning process, that include strategies aimed at the prevention of, and education about, potential incidents involving crime and violence on school campuses.

The historical requirement of the Comprehensive School Safety Plan was presented in Senate Bill 187, which was approved by the Governor and chaptered in 1997. This legislation contained a sunset clause that stated that this legislation would remain in effect only until January 1, 2000. Senate Bill 334 was approved and chaptered in 1999 and perpetuated this legislation under the requirement of the initial legislation.

Comprehensive School Safety Plans are required under Ed Code 32282 contains the following elements:

- Assessment of school crime committed on school campuses and at school-related functions
- Child abuse and neglect reporting procedures
- Disaster procedures, routine and emergency plans, and crisis response plan
- Safety training and drills
- Suspension and expulsion policies
- Procedures to notify teachers of dangerous pupils
- Discrimination and harassment policies
- School wide dress code policies
- Procedures for safe ingress and egress
- Policies enacted to maintain a safe and orderly environment
- Rules and procedures on school discipline
- Hate crime reporting procedures

Each of the school plans have been developed in consultation,

cooperation, and coordination with school site councils or safety planning committees, and local law enforcement, fire department, and other first responders.

Copies of the entire plan for each of the District's eight schools are available for public perusal at each school site and at the district office.

FISCAL IMPACT:

Budgets approved by School Site Councils allow expenditures of funds within established guidelines.

Approval is recommended for eight school plans titled, "Comprehensive School Safety Plan."

16. ACTION ITEMS - ADMINISTRATIVE SERVICES - Mrs. Delgado

16.1. SECOND INTERIM 2023-24 ALL FUNDS BUDGET

BACKGROUND:

Education Code Sections 35035 (g), 42130, and 42131 require the Governing Board of each school district to certify at least twice a year the District's ability to meet its financial obligations for the remainder of that fiscal year and the subsequent two fiscal years. This is referred to as the Interim Report Process.

There are three possible certifications: "positive," "qualified," and "negative." A "positive" certification means that the district can meet its financial obligations in the current and subsequent two fiscal years. A "qualified" certification demonstrates that the District may have trouble meeting its obligations in the out years of the three-year projection. A "negative" certification means the District may not meet its obligations in the current or fiscal year. The Board of Trustees received a copy of the full report under separate cover, and the document is also posted on the District website under the Administrative Services page.

The Second Interim Financial Report updates the December 12, 2023, Budget revision based on the most current information available from the California Department of Education, School Services of California, and the Orange County Department of Education. The report covers all transactions through January 31, 2024. The Budget also includes updated multiyear projections reflecting the 2024-25 Governor's Budget Proposal. The District is on a trajectory to Community Funded status in the 2024-25 fiscal year as property taxes are estimated to exceed the funding target established by the State under current law.

FISCAL IMPACT:

The fiscal impact on the various funds is shown in the budget

documents.

[2023-24 Second Interim](#) 

It is recommended that the Board of Trustees certify and approve the positive financial status as shown in the District Certification of the Second Interim Reports for the Fiscal Year 2023-24.

17. ACTION ITEMS - HUMAN RESOURCES - Mr. Miller

17.1. TENTATIVE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE HUNTINGTON BEACH CITY SCHOOL DISTRICT AND THE HUNTINGTON BEACH ELEMENTARY TEACHERS ASSOCIATION

BACKGROUND:

The District and HBETA have reached tentative agreement on the July 1, 2023 through June 30, 2024 collective bargaining agreement. HBETA has ratified the agreement.

All of the articles in the contract remain the same, except for the following where the language has been modified.

- Article I Term of Agreement
- Article XIII Transfer and Reassignment
- Article XIV Salary
- Article XXVIII Special Education
- Appendix G Leaves Personal Necessity Leaves MOU
- MOU 2025-26 Calendar
- MOU Class Size Reduction
- MOU Special Education

FISCAL IMPACT:

Effective July 1, 2023, the total ongoing cost of this agreement is \$812,765 for the 2.5% salary increase starting Fiscal Year 2023-24. The estimated cost of the class size reduction MOU is \$1,013,614.

[HBETA Tentative Agreement 2.26.24](#) 

[MOU-Personal Necessity Leave](#) 

[2025-26 Calendar](#) 

[2024-25 Class Size MOU](#) 

[MOU-Special Education](#) 

[AB 1200 HBETA 2023-24 TA.pdf](#) 

Approval is recommended to ratify the tentative collective bargaining agreement between the Huntington Beach City

School District (District) and the Huntington Beach Elementary Teachers Association (HBETA) for the 2023-24 school year.

17.2. TENTATIVE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE HUNTINGTON BEACH CITY SCHOOL DISTRICT AND THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS CHAPTER 316

BACKGROUND:

The District and CSEA have reached a tentative agreement that will remain in effect until June 30, 2024. CSEA has ratified the agreement.

All of the articles in the contract remain the same, except for the following where the language has been modified.

- Article X Leaves
- Article XIV Salary
- MOU Additional Hours
- MOU Guaranteed Bus Driver Hours

FISCAL IMPACT:

Effective July 1, 2023, the total ongoing cost of this agreement is \$326,028 for the 2.5% salary increase and starting Fiscal Year 2023-24. The one-time cost of 2024-25 increased hours for Bus Drivers, Library-Media Technicians, and Health Clerks totals \$309,091. The intent is for the ongoing salary increase to be applied to the classified substitute rate commencing the following fiscal year.

[2.28.24 TA Article 10 Leaves](#) 

[2.28.24 TA Article 14 Salary](#) 

[2.28.24 MOU Additional Hours](#) 

[2.28.24 MOU Bus Driver Hours](#) 

[AB 1200 CSEA 2023-24 TA & MOU.pdf](#) 

Approval is recommended to ratify the tentative collective bargaining agreement between the Huntington Beach City School District (District) and the California School Employees Association (CSEA), and its Chapter 316 for the 2023-24 school year.

17.3. COMPENSATION PROPOSAL - MANAGEMENT AND CONFIDENTIAL EMPLOYEES

BACKGROUND:

The District has reached tentative agreements with HBETA and CSEA. It is the practice of the District to provide the same salary increase to

Management and Confidential employees.

FISCAL IMPACT:

Effective July 1, 2023, the total ongoing cost of this agreement is \$191,758 for the 2.5% salary increase.

The Board of Trustees is requested to approve a two and a half percent (2.5%) salary increase effective July 1, 2023, for management and confidential employees, including the Superintendent and Cabinet.

18. ACTION ITEMS - SUPERINTENDENT - Dr. Winston

18.1. DISTRICT EMERGENCY OPERATIONS AND SAFETY BLUEPRINT

BACKGROUND:

The District Emergency Operations and Safety Blueprint outlines the safety facility features, training, procedures, practices, and accountability measures that are common across each district school. This framework is new, and will be reviewed annually. The framework will be distributed to all school employees annually and is available for review at school and district offices.

FISCAL IMPACT:

There is no fiscal impact.

Approval is recommended for the District Emergency Operations and Safety Blueprint.

18.2. BOARD BYLAW REVIEW, THIRD READING OF BOARD BYLAW 9200

The Board's Bylaws outline how the Board functions. Regular review and updating of the Board's Bylaws are recommended as laws change and as the Board considers changes in practice.

Board Bylaw 9200 is presented for a third reading and includes the revisions suggested at the second reading.

[Bylaw 9200 Limits Of Board Member Authority](#) 

Conduct a third reading and approval of Board Bylaw 9200 to review and identify any updates.

18.3. BOARD BYLAW REVIEW, SECOND READING OF BOARD BYLAWS 9220 & 9222

The Board's Bylaws outline how the Board functions. Regular review and updating of the Board's Bylaws are recommended as laws change and as the Board considers changes in practice.

Board Bylaws 9220 and 9222 are presented for a second reading. No suggested edits were made during the first reading.

[Bylaw 9220 Governing Board Elections](#) 

[Bylaw 9222 Resignation](#) 

Conduct a second reading and approval of Board Bylaws 9220 and 9222.

18.4. **BOARD BYLAW REVIEW, FIRST READING OF BOARD BYLAWS 9223 & 9224**

The Board's Bylaws outline how the Board functions. Regular review and updating of the Board's Bylaws are recommended as laws change and as the Board considers changes in practice.

Board Bylaws 9223 and 9224 are presented for a first reading.

[Bylaw 9223 Filling Vacancies](#) 

[Bylaw 9224 Oath Or Affirmation](#) 

Conduct a first reading of Board Bylaws 9223 and 9224 to review and identify any updates.

18.5. **PROPOSED BOARD POLICY CHANGES, SECOND READING**

BACKGROUND:

District administration continues to review and revise current Board Policies and Administrative regulations as necessary. The California School Board Association (CSBA) sends quarterly policy updates as part of their Policy Plus subscription service.

The Board Policy Sub-committee has reviewed the listed policy updates and their suggested edits are included. The policy updates can be obtained by contacting the Superintendent's Office. No changes were made during the first reading.

The following policy updates are submitted for your review:

Policy Number	Policy Title
0410	Nondiscrimination In District Programs and Activities
1312.2	Complaints Concerning Instructional Materials
1312.3	Uniform Complaint Procedures

1330	Use of School Facilities
3312	Contracts
3460	Financial Reports And Accountability
3551	Food Service Operations Cafeteria Fund
4151	Employee Compensation
4251	Employee Compensation
4351	Employee Compensation
5131.9	Academic Honesty
5145.3	Nondiscrimination Harassment
6143	Courses of Study
6154	Homework Makeup Work
6161.1	Selection and Evaluation of Instructional Materials
6161.11	Supplementary Instructional Materials
6162.5	Student Assessment
6163.1	Library Media Centers

Approval is recommended for the proposed revisions, deletions and/or additions to Board Policies (BP), second reading.

18.6. **EMPLOYMENT AGREEMENTS FOR ASSISTANT SUPERINTENDENTS**

BACKGROUND:

On March 12, 2024, the Board was presented with negotiated agreements with the Huntington Beach Elementary Teachers Association and Classified School Employees Association. These agreements included a two-and-one-half percent (2.5%) ongoing salary schedule increase retroactive to July 1, 2023. The same salary proposal for the unrepresented and management employee group, including cabinet members and the superintendent, is also presented

to the Board on March 12, 2024.

In accordance with the current employment agreements, the Assistant Superintendents shall also receive any increases given to the administrative unit based on the results of negotiations. Any such upward adjustment shall be in the form of a mutually agreed upon written amendment and shall become a part of the employment agreement.

FISCAL IMPACT:

Funding is included in the compensation package presented to the Board for the management group.

[Employment Contract Amendment #5 - Guerrero 2024](#) 

[Employment Contract Amendment #5 - Delgado 2024](#) 

[Employment Contract Amendment #4 - Miller 2024](#) 

Approval is recommended to amend the employment agreements for the Assistant Superintendent of Human Resources, Assistant Superintendent of Educational Services, and Assistant Superintendent of Administrative Services.

19. BOARD PRESIDENT ACTION ITEMS

19.1. EMPLOYMENT CONTRACT AMENDMENT FOR SUPERINTENDENT

BACKGROUND:

On March 12, 2024, the Board was presented with negotiated agreements with the Huntington Beach Elementary Teachers Association and Classified School Employees Association. These agreements included a two-and-one-half percent (2.5%) ongoing salary schedule increase retroactive to July 1, 2023. The same salary proposal for the unrepresented and management employee group, including cabinet members and the superintendent, is also presented to the Board on March 12, 2024.

In accordance with the current employment agreement, the Superintendent shall also receive any increases given to the administrative unit based on the results of negotiations. Any such upward adjustment shall be in the form of a mutually agreed upon written amendment and shall become a part of the employment agreement.

FISCAL IMPACT:

Funding is included in the compensation package presented to the Board for the management group.

[Employment Contract Amendment #5 - Winston 2024](#) 

Approval is recommended to amend the employment agreement for the Superintendent as presented.

19.2. BOARD BYLAW 9250 REMUNERATION, REIMBURSEMENT AND OTHER BENEFITS

BACKGROUND:

The current remuneration for the Board is \$264 per month, which was last increased in July 2022. Education Code 35120 also states that the Board may increase this compensation beyond the limits stated in an amount not to exceed five percent annually based on the present rate.

On March 12, 2024, the Board was presented with negotiated agreements with the Huntington Beach Elementary Teachers Association and Classified School Employees Association for the 2023-2024 school year. An increase in remuneration can be considered by the Board up to 5%, or to \$278 per month, effective July 1, 2024.

FISCAL IMPACT:

The fiscal impact of an increase to Board remuneration is \$780 annually to the general fund.

[Bylaw 9250 Remuneration Reimbursement And Other Benefits](#) 

Approval is recommended to revise Board Bylaw 9250 as presented.

20. UPCOMING BOARD MEETING TOPICS/NEW BUSINESS

The Board President will review upcoming topics and receive any comments from Board Members.

21. SIGNING OF DOCUMENTS

The Board will sign documents at this time.

22. ADJOURNMENT

22.1. Adjourn Meeting



HUNTINGTON BEACH CITY SCHOOL DISTRICT

8750 Dorsett Drive, Huntington Beach, CA 92646 (714) 964-8888

March 19, 2024


The following is an excerpt from the minutes of the Regular meeting of the Board of Trustees of the Huntington Beach City School District held on March 12, 2024.

Consent Items:

It was moved by Dr. Morrow, seconded by Mrs. Kaub, and passed 4-0 to approve the consent calendar as presented.

11.1 Update to District Plan for Providing Educational Services for Expelled Students

Approval was granted for the updated 2024-2027 "Plan for Providing Educational Services to all expelled students in Orange County.



Jimmy Lambos, Assistant to Superintendent
Huntington Beach City School District

Board of Trustees

Diana Marks
President

Ann Sullivan
Vice President

Meghan Willis
Clerk

Bridget Kaub
Member

Paul Morrow, Ed.D.
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Jenny Delgado
Asst. Supt., Admin. Services

Cynthia Guerrero, Ed.D.
Asst. Supt., Ed. Services

Leisa Winston, Ed.D.
Superintendent

Robert Miller
Asst. Supt., Human Resources